



Parish Council Members are summoned to an **online meeting** of:

Mayfield and Five Ashes Parish Council

Venue: <https://zoom.us>

Date: **Monday 09 November 2020**

Time: **18:00**

Issued: 04 November 2020

Signed

Dated

04/11/20

Janna Todd Parish Clerk

The Clerk's Office
Old Manor House
High Street
Mayfield
TN20 6AL
Tel: 01435 873784
Email: clerk@mayfieldfiveashes.org.uk

C09NOV20

*This meeting is being held remotely in accordance with the Coronavirus Act 2020**

Please note the meeting will be recorded and a record retained until the minutes are formally adopted

Agenda

****Public questions**

Up to 10 minutes is available for public questions on relevant matters on the following agenda. As per adopted Standing Orders, a question shall not require a response at the meeting nor start a debate on the question. The public and press are welcome to stay and observe the rest of the meeting except for during any identified confidential items.

1. Welcome to the remote meeting by the Chairman

- Chairman to ensure all members present are connected via internet or telephone

2. Apologies for absence

- To accept any apologies for absence

3. Declarations of interests

- To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting
- Councillors should raise any changes to their original Declarations whenever they arise

4. Chairman's announcements

- For information only

5. Minutes of the Full Council meeting held 12 October 2020 (previously circulated)

- To approve and sign the minutes
- To make comments or observations on the minutes

6. Reports from East Sussex County Council

- To receive information and raise any questions to County Councillors present

7. Reports from Wealden District Council

- To receive information and raise any questions to District Councillors present

8. Finance (information previously circulated)

- To review and approve the finance report and expenditure to 30 September 2020

9. Minutes for adoption (previously circulated):

- To approve and sign the following minutes
- To discuss any matters arising from the following minutes:

Meeting Date	Description	Status
19 October 2020 02 November 2020	Planning Executive	Chairman Approved

19 October 2020	Community Safety and Traffic Advisory	Chairman Approved
26 October 2020	Finance and General Purposes Executive	Chairman Approved

10. Mayfield Community Centre (information previously circulated)

- Project update and to note the outcome of the Wealden District Council Cabinet meeting
- To receive recommendations agreed by the MCC Committee and resolution to agree Memorandum of Understanding with Wealden District Council (*to be circulated*)
- To approve the November 2020 Project Update v 1.2 for issue

11. Setting of the precept for 2021/22 (information previously circulated)

- Councillors are reminded to recognise that it is their responsibility to scrutinize the budget in preparation of setting the 2021/22 precept
- Resolution to approve the 2021/22 Budget v 2.0 as recommended by the Finance and General Purposes Executive.
- Resolution to set a precept of £237,972 (no increase) for the 2021/22 financial year

12. Jubilee Wood Nature Trail Project (information previously circulated)

- To consider suggested project works from allocated reserves
- To agree progression of project

13. Updates from Committees (for information only)

- Planning
- Finance and General Purposes
- Mayfield Community Centre
- Community Development
- Rights of Ways and Trees
- Community Safety and Traffic
- Governance and Risk

14. Updates from Representatives (for information only)

- WDALC minutes of meeting 14 October 2020 previously circulated
- WDC Northern Cluster meeting of 02 November 2020 previously circulated
- WDC Re-opening High Streets Safely project report previously circulated
- To receive any other available reports from representatives

15. Any other items of information

***Coronavirus Act 2020**

The Coronavirus Act 2020 enables Parish Councils to meet 'remotely' (i.e. by video teleconference or other means) and provides for the press and public to also attend the meeting 'remotely'. If you wish to do so, please email the Clerk at least 30 minutes before the meeting is scheduled to commence so that you can be sent joining instructions. Members of the press and public are advised to email the Clerk as far in advance as possible as it will not be possible to provide technical support once the meeting has started.

***It is requested that any questions for the Parish Council relevant to the agenda items should be forwarded by email in advance of the meeting. The chairman may then provide an oral response or direct that a written response be given. You will only be permitted to speak at the Chairman's discretion and you will be on mute at all other times unless invited to speak. The Clerk's e-mail address is: clerk@mayfieldfiveashes.org.uk*