

Minutes of meeting of the
Mayfield and Five Ashes Parish Council



COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Venue: Old Manor House
Date: Monday 3 December 2012
Time: 19:30

12D05
Adopted

Issued: 5 December 2012

Chairman: Jane Driscoll

MINUTES

1. ATTENDANCE

Councillors

Jane Driscoll (JD)	Present and Voting
Deveda Redman (DR)	Present and Voting
Patricia Balfour (PB)	Present and Voting
Elaine Wheeler (EW)	Present and Voting
Ian Parker (IP)	Present and Voting

Lay Members

Garnet Shackel (GS)	Present
Steve Harland (SH)	Present
Brian Pike (BP)	Present

Also Present

Janna Todd (JT) Parish Clerk

In attendance: Christine Jervis, Diane Kirkness, Nicholas Voss and Gavin Ross

2. Councillors declaration of interests on agenda items

2.1. There were no declarations of interests by members.

3. Planning For Our Youths

- 3.1. JD gave a short overview of what the Parish Council currently provides for youths in the village. The Tuesday evening drop in centre currently only attracts girls, with eight or fewer attending each session. Expenditure by the Parish Council for this is approximately £3,800.00 per year.
- 3.2. A discussion followed on what activities were available for youths in the village, how to increase attendance and make our youths more public spirited .
- 3.3. Information from our youths will be requested from the drop in centre, the yellow pages, the village website and the Mayfield Facebook page to ascertain what extra facilities are desired in Mayfield and Five Ashes.

& DK

Action JT

- 3.4. It was proposed that a poster should be produced to inform youths of the available activities and to distribute them where teenagers generally congregate. The poster should be a series of images of activities to make it more visually attractive.
- 3.5. It was proposed that there should be a well advertised event at Court Meadow inside and outside where the youths can sample what is offered by the different village societies and clubs to attract more attendance.
- 3.6. It was suggested that if a new youth group was required it could potentially be held in one of the village pubs' back rooms. Volunteers to organise and run the group would be requested via the Business Forum and Yellow Pages. St Leonards School have Sixth formers who could also be asked to help.
- 3.7. The possibility of village businesses offering work experience to 14 and 15 year olds was discussed. IP will contact Roger Stone to inform Mayfield Business Forum of this idea and obtain a list of businesses. **Action IP**
- 3.8. Nicholas Voss kindly offered to head a Community Think Tank to coordinate and implement the ideas with the help of Gavin Ross. Contacting Transition Mayfield to request help with this project was also suggested
- 3.9. Two further ideas were for Film on Friday to host film youth nights showing modern films and for the possibility of a music outlet where youths could play their instruments together
- 3.10. The availability of a possible weekly evening slot at the Memorial Hall will be looked in to. **Action JT**
- 3.11. It was agreed that the equipment purchased by the Parish Council for the youth drop-in centre could be borrowed by COGS and Scouts providing it is returned to London House for Tuesday evenings.
- 3.12. Gavin Ross, Christine Jervis, Nicholas Voss, Diane Kirkness, Steve Harland, Ian Parker and Elaine Wheeler left the meeting at the ends of this agenda item.

4. Minutes of the meeting 22 October 2012 (12DO4)

- 4.1. The minutes were adopted at the Full Parish Council meeting on 12 November 2012.
- 4.2. The actions were reviewed and the Actions in Progress list updated.
- 4.3. With reference to action 11D03/6.3 ESCC were to fund skip hire for Love Lane car park. If the skip is still required ESCC will be contacted. **Action JT**
- 4.4. The resurfacing of footpath 55 in Court Meadow will be placed on the agenda of the next Community Safety and Traffic agenda. As the footpath is in lieu of a pavement in Fletching Street it was agreed that ESCC should be requested to resurface it. **Action JT**

5. Localism and Feedback From Wealden's Parishes Community Plan

- 5.1. JD and PB gave a short summary of the main points covered in the conference.
- 5.2. The possibility of producing a Parish Design Statement rather than a Neighbourhood Plan was discussed.
- 5.3. It was agreed that Wealden's Local Plan Core Strategy adopted at the end of November 2012 should be examined and the implications on Mayfield and Five Ashes Parish Plan investigated.
- 5.4. It was suggested that we should obtain the Parish demographics to help us find where the greatest demands lie **Action DR.**
- 5.5. To proceed and fully understand the Parish Plan process it was agreed to:
 - approach AIRS for a representative to attend a meeting to give an expert opinion on how to get the best results. **Action JT**
 - Contact the Conference speaker to ask questions on the areas we are uncertain of. **Action JD**
 - Obtain Heathfield's Parish's Design Statement. **Action PB**

6. Court Meadow – Updates on:

6.1. Skateboard Park

- Wealden District Council have confirmed that no ecological report will be required when the planning application is submitted.
- If the planning application is submitted by the Parish Council there is a 50% discount on fees.
- Wealden District Council will accept the developers' plans so professional drawings will not be required.

6.2. Green Sub-Committee

- It was suggested that the importance of Court Meadow to the community should be added to the Parish Council Mission Statement. **Action JT**

6.3. Playground

- The hinges on the playground gates are being looked in to.
- Kathy Setford is contacting Wealden District Council to ascertain if the saplings surrounding the playground can be felled.

7. OTHER ITEMS OF INFORMATION AND NEXT AGENDA ITEM

7.1. It was agreed that the new Youth Committee should be a sub-committee of the Community Development Committee and that Nick Voss will be invited to give feedback on progress at the next meeting.

7.2. Community Assets will be placed on the next agenda

The meeting closed at 21.35 hours.

The next meeting of the Mayfield And Five Ashes Community Development Committee will be:

Venue: Old Manor House, High Street, Mayfield

Date: Monday 21 January 2013

Time: 1930 Hours

Annex 1

Actions from Meeting 10D03		
• 10D03/5.3	Short term plan to be developed.	OPEN
Actions from Meeting 11D02		
• 11D02/8.5	Rain water collection facilities to be developed for allotments.	In hand
Actions from Meeting 11D03		
• 11D03/6.3	Skip for Love Lane. Contact G Holland & ESCC if still required	Done
Actions from Meeting 11D05		
• 11D05/2.3C	FP55 resurfacing in Court Meadow. Place on Safety & Traffic agenda. Contact Bob Tidy	OPEN

Actions from Meeting 11D06			
• 11D06/3.4		RJ and IP to develop actions with regard to skateboard park improvements.	Ongoing
• 11D07/4.1			
Actions from Meeting 12D01			
12D23	12D01/6.4 12D02/3.3	To provide additional waste bins and dog bins in village. GS to check if one is in the Five Ashes playing field.	Closed
12D24	12D01/8.2 12D02/3.3	Two trees on Court Meadow to be removed. Awaiting response from Kathy Setford	In hand
Actions from Meeting 12D02			
12D42	12D02/4.2	JD to place advertisement in August Yellow Pages on Youth activities.	Closed
12D43	12D02/5.1 12D03/8.4	JD to produce report summarising the work of the Green Sub-Committee.	Closed
Actions from Meeting 12D03			
12D55	12D03/2.5	Committee to support the energy initiative and home insulation scheme being put forward by Communities Matter.	Closed
12D56	12D03/3.6	Flooding at Court Meadow remedial action initiative to be developed.	Closed
12D57	12D03/5.2	Youth activities – reporting and advertising to be progressed.	In hand
12D59	12D03/7.3	Members to make initial list of Assets of Community Value.	Closed
12d60	12D03/9.1	Work to commence on liaison group for sports and leisure group.	Closed

Actions from meeting 12D04

2.4	Change water rate from domestic to agricultural Awaiting March bill	Open
2.5	Acquire 3 quotes to move the tap to the centre of the allotments.	In hand
2.6	Ask the allotment holders if they would be prepared to dig the trench to move tap	Closed
2.7	Look in to possibility of using rain water from the toilet roof.	Open
2.9	Examine rules & regulation to establish what is permitted on site.	In hand
2.10	Inform residents on Japanese knotweed via MAFA Newsletter- horticultural Society	In hand
3.3	Write to Janet Stead to provide monthly feedback on drop-in centre.	Closed
4.1	Update Community Assets Register	On-going
4.2	Obtain quote from Eddy Du-Cann to install dog bin. To be erected in next financial year	Delayed
4.3	Ask Kathy Setford re ownership of potential dog bin site.	Closed

5.1	Write to WDC re public toilet closure.		Closed
5.3	Inform residents of Wealden's Community Toilet Scheme via Mayfield Newsletter.		Closed
7.1.2	Approach WDC for information on youth grants.		Ongoing
7.2.1	Investigate National Policy Framework for protection on designated Local Green Space		Open
7.5.1	Clear & maintain ditches on Court Meadow.		Closed
7.6.1	Find solution to broken springs on playground gate.		In hand
7.6.2	Lop trees near Court Meadow car park.		Open
Actions from Meeting 3 December 2012			
3.3	Ask youths of what other activities are desired.	JT / DK	Open
3.7	Contact Mayfield Business Forum of work experience idea	IP	Open
3.10	Look in evening availability at Memorial Hall	JT	Open
5.4	Obtain Parish demographics from census.	DR	Open
5.5	<ul style="list-style-type: none"> • Invite AIRS to meeting • Question to conference speaker • Obtain Heathfield's Design Statement 	JT JD PB	Open
6.2	Investigate Parish Council Mission Statement	JT	Open