

Minutes of meeting of the
Mayfield and Five Ashes Parish Council



COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Venue: Old Manor House
Date: Monday 22 October 2012
Time: 19:30

12D04
Adopted

Issued: 25 October 2012

ATTENDANCE

Councillors

Jane Driscoll (JD) Chairman	Present and Voting
Deveda Redman (DR)	Present and Voting
Patricia Balfour (PB)	Present and Voting

Lay Members

Garnet Shackel (GS)	Present
Steve Harland (SH)	Apologies for Absence
Brian Pike (BP)	Present

Also Present

Janna Todd (JT) Parish Clerk
Chris Lilly (CL)

In attendance: Anne Richardson, Naomi Nicholson, Rowland Hoar, John Richardson, Jane Carr-Jones, John Buddle, Louise Pitcher, Pam Mather, Val Buddle and Austin Clays

MINUTES

1. Councillors declaration of interests on agenda items

- 1.1. There were no declarations of interests by members.

2. South Street Allotments

- 2.1. The allotment holders informed the committee of their problems while tending their allotments.
- 2.2. It was agreed that White Allotment would be offered to the resident at the top of the waiting list.
- 2.3. It was agreed that the water meter would be read at the end of March and the allotment holders charged for actual consumption.
- 2.4. It was agreed that The Parish Council would look in to changing the water rate from domestic to agricultural rates. **Action JT**
- 2.5. It was agreed that the tap should be relocated to the centre of the allotments. **Action JT**

- 2.6. CL suggested that the Parish Council could supply the materials required to relocate the tap with the allotment holders digging the trench. **Action JT**
- 2.7. The possibility of running a pipe down the pipe trench to a storage tank to collect rainwater from the roof of the toilet block will also be investigated. Should this be implemented DR advised that one allotment holder would have to take responsibility for the tank stop-cock and tap during freezing weather conditions. **Action JT**
- 2.8. Austin Clays volunteered to be the allotment holders liaison contact with the Parish Council.
- 2.9. The allotment holders agreed that they needed a small storage box for each plot. Before this can be implemented the rules and regulations laid down by Wealden will be examined to ascertain the size of storage box permitted. **Action JT**
- 2.10. It was agreed that residents should be alerted to the presence of Japanese Knotweed in the village with information on how to identify and eliminate it via the Mayfield Newsletter. **Action JT**
- 2.11. The allotment holders informed the committee that a laurel hedge had been planned to be planted around the allotments.

3. Youth Update

- 3.1. Following an impromptu visit to the drop-in centre JD was able to report that it was well attended and that relevant topics for the youths were being discussed.
- 3.2. It was agreed that the drop-in centre would be allowed to continue but that the longer term situation would be reviewed at the end of the year.
- 3.3. It was agreed that Janet Stead would be requested to provide a monthly update of attendance numbers, costs and topics covered to justify its existence. **Action JT**

4. Community Assets.

- 4.1. The Community Assets list dated March 2012 was examined. DR informed the committee that it must be kept current at all times. **Action JT**
- 4.2. It was agreed that the best location for a dog bin to the west of the village would be near the telephone box on Love Lane. A quote for the installation to be obtained and passed to Finance and General Purposes for approval. **Action JT**
- 4.3. To proceed it was agreed that ownership of said site needs to be determined. JT will approach Kathy Setford for the information. **Action JT**

5. Public Toilets.

- 5.1. It was agreed that Wealden District Council should be informed of the strength of public feeling surrounding the closure of South Street toilets. It was also agreed that a footfall survey be implemented before the final decision is made. **Action JD**
- 5.2. JD recommended that should the public toilets be closed in the future, the allotment holders be permitted to use the structure for storage.
- 5.3. It was agreed to inform residents of Wealden's Community Toilet Scheme via the Mayfield and Five Ashes Newsletter. **Action JT**

6. Housing and Infrastructure.

- 6.1. PB agreed to act as liaison between the Community Development Committee and the Planning Committee.
- 6.2. DR advised that Mayfield does not have the infrastructure to support a larger population .

7. Court Meadow – Updates on:

- 7.1. Skateboard Park:
 - 7.1.1. JD informed that a development plan with costing had been requested from the Jenners.

- 7.1.2. It was agreed that information on grants for youth recreation projects be requested from Wealden for the skateboard park and Five Ashes playground. **Action JT**
- 7.1.3. JD informed that Ian Parker is willing to assist the Jenners with fundraising to build a new skateboard park for older boys.
- 7.2. Green Sub-Committee:
 - 7.2.1. It was agreed to investigate trying to use the National Policy Framework to identify Court Meadow for special protection as a designated 'Local Green Space'. **Action JT**
- 7.3. Carpenters Arms:
 - 7.3.1. Wealden District Council have verbally confirmed that the cliff face is safe and they will confirm this in writing.
- 7.4. Rock Cottage:
 - 7.4.1. The Finance and General Purposes Committee have taken on this case. We have agreed not to claim the cliff face, but the developers are not satisfied with this and want to claim land up to the safety fence. Fields in Trust have been approached to help us with the disagreement.
- 7.5. Cornfield Cottage:
 - 7.5.1. We have written to Mrs Henderson stating that we have no legal liability concerning surface water runoff from Court Meadow. We will have the ditch cleared and maintained annually. **Action JT**
- 7.6. Playground:
 - 7.6.1. JD and JT will meet with Eddie Du-Cann on 16 November 2012 at 9am to reach a solution to the failing springs on the gate. **Action JT & JD**
 - 7.6.2. JD will point to JT out which trees need lopping. **Action JD**

8. OTHER ITEMS OF INFORMATION AND NEXT AGENDA ITEM

- 8.1. There were no items for discussion.

The meeting closed at 21.15 hours.

The next meeting of the Mayfield And Five Ashes Community Development Committee will be:

Venue: Old Manor House, High Street, Mayfield

Date: Monday 3 December 2012

Time: 1930 Hours

Annex 1

Actions from Meeting 10D03		
• 10D03/5.3	Short term plan to be developed.	OPEN
Actions from Meeting 11D02		
• 11D02/5.2	Delivery arrangements for a Parish Questionnaire to be developed. In hand.	OPEN

• 11D02/8.5	Rain water collection facilities to be developed for allotments. In hand.	OPEN	
Actions from Meeting 11D03			
• 11D03/6.3	Skip for Love Lane – in hand.	OPEN	
Actions from Meeting 11D05			
• 11D05/2.3C	FP55 resurfacing in Court Meadow ESCC to be approached.	OPEN	
Actions from Meeting 11D06			
• 11D06/3.4 • 11D07/4.1	RJ and DT to develop actions with regard to skateboard park improvements.	OPEN	
Actions from Meeting 11D07			
Action No	Minute No	Description	Status
Actions from Meeting 12D01			
12D23	12D01/6.4 12D02/3.3	To provide additional waste bins and dog bins in village.	ONGOING OPEN
12D24	12D01/8.2 12D02/3.3	Two trees on Court Meadow to be removed. In hand.	OPEN
Actions from Meeting 12D02			
12D42	12D02/4.2	JD to place advertisement in August Yellow Pages on Youth activities.	OPEN
12D43	12D02/5.1 12D03/8.4	JD to produce report summarising the work of the Green Sub-Committee.	OPEN
Actions from Meeting 12D03			
12D55	12D03/2.5	Committee to support the energy initiative and home insulation scheme being put forward by Communities Matter.	OPEN
12D56	12D03/3.6	Flooding at Court Meadow remedial action initiative to be developed.	OPEN
12D57	12D03/5.2	Youth activities – reporting and advertising to be progressed.	OPEN
12D58	12D03/7.1	Version 5 of Parish Plan questionnaire to be produced.	OPEN
12D59	12D03/7.3	Members to make initial list of Assets of Community Value.	OPEN
12d60	12D03/9.1	Work to commence on liaison group for sports and leisure group.	OPEN

Actions from meeting 12D04

2.4	Change water rate from domestic to agricultural	Open
2.5	Acquire 3 quotes to move the tap to the centre of the allotments.	Open
2.6	Ask the allotment holders if they would be prepared to dig the trench to move tap	Open
2.7	Look in to possibility of using rain water from the toilet roof.	Open

2.9	Examine rules & regulation to establish what is permitted on site.	Open
2.10	Inform residents on presence of Japanese knotweed via Mayfield Newsletter	Open
3.3	Write to Janet Stead to provide monthly feedback on drop-in centre.	Open
4.1	Update Community Assets Register	On-going
4.2	Obtain quote from Eddy Du-Cann to install dog bin.	Open
4.3	Ask Kathy Setford re ownership of potential dog bin site.	Open
5.1	Write to WDC re public toilet closure.	In hand
5.3	Inform residents of Wealden's Community Toilet Scheme via Mayfield Newsletter.	Open
7.1.2	Approach WDC for information on youth grants.	Open
7.2.1	Investigate National Policy Framework for protection on designated Local Green Space	Open
7.5.1	Clear & maintain ditches on Court Meadow.	Open
7.6.1	Find solution to broken springs on playground gate.	In hand
7.6.2	Lop trees near Court Meadow car park.	Open