

MAYFIELD AND FIVE ASHES PARISH COUNCIL

MINUTES OF MEETING OF MAYFIELD AND

FIVE ASHES COMMUNITY

DEVELOPMENT COMMITTEE

HELD AT LONDON HOUSE, HIGH STREET, MAYFIELD,
ON MONDAY 7 FEBRUARY 2011 AT 1930 HOURS

Committee Chairman Councillor Patricia Balfour



10D05

Draft

SUMMARY OF MEETING

- Youth presentation discussed.
- Land at Love Lane and north of A267 discussed.
- Mayfield Village Centre
- Review of Village projects.
- Mayfield Fire Station discussed.

ATTENDANCE

Councillors

Deveda Redman	(DR)	Present and Voting
Patricia Balfour	(PB)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Jane Driscoll	(JD)	Present and Voting
Elaine Wheeler	(EW)	Apologies for Absence (B)

Lay Members

Garnet Shackel	(GS)	Present
Leonard Trevellion	(LT)	Present
Steve Harland	(SH)	Present
Brian Pike	(BP)	Not Present
Rosemary Neal	(RN)	Present

Councillors Present and Voting 4	Apologies for absence 1	Not present 0	Total 5
Lay Members Present 4	Not Present 0	Apologies for Absence 1	Total 4

Also Present

David Thompson (DT) Parish Clerk

MINUTES

1. COUNCILLORS DECLARATION OF INTEREST ON AGENDA ITEMS

- 1.1. There were no declarations of interest by members on agenda items.

2. MAYFIELD FIRE STATION

- 2.1. The Clerk reported that the Human Resources Officer and key assistants from East Sussex Fire and Rescue had given a presentation to the Finance and General Purposes Committee of the Parish Council on 24 January 2011.

- 2.2. The key issues were:

In Mayfield there were currently insufficient numbers to maintain full day time cover, and following a report and consultation in October 2010, it had been agreed that Mayfield would be given two years to bring their complement up to strength. It was noted that full training took three years and high standards of commitment were required.

Of the last batch of recruits:

- On withdrew application
- Eight failed to progress beyond the application stage of the process
- Six failed the written examination
- One failed the interview process

The written examination was at GCSE level and took 2.5 hours. The interview process usually resulted in a 50% success rate. The overall success rate was one out of 25. The age limit was 17.5 onwards. No upper age limit, but a standard of fitness was required.

The Fire Service had organised training courses for June, August and February and were hopeful of achieving a target of three people on each course. This would meet the complement requirements.

All fire fighters were trained to national levels and could be deployed to meet any requirements.

It was agreed that the Parish Council could assist by:

- Promoting the role of the Fire Station's work.
- Provide information on key groups of people such as women's groups, who might be interested in hearing about how to become a Fire Fighter.
- Identify employers with suitable potential recruits..
- Link for Fire Station on website.
- Advertisement in Yellow Pages.
- Provide data on public meetings, events, and functions that the Fire Service could attend to promote recruitment.

The need was for day time cover. It was also noted that employers gained because their staff would achieve a much higher skills base.

ACTION DT

The Parish Council and East Sussex Fire and Rescue agreed to work together to achieve this common aim. The Chairman thanked the Fire Service for their presentation. The East Sussex Fire and Rescue team left at 20:10 hours.

2.3. It was noted that the Parish Council had undertaken to:

- Inform the Youth Drop-in Centre of the potential for a career in the Fire Service and arrange a visit to Mayfield Fire Station.
- Publicise as much as possible within the village.
- Place an advertisement in Yellow Pages.

ACTION DT

3. MINUTES OF MEETING HELD ON 22 NOVEMBER 2010 (10D04)

3.1. It was noted that the minutes had been adopted by the Parish Council at its December meeting.

3.2. Arising from the Actions it was noted that Wealden District Council had been asked to consider reducing the size of the Mayfield development area and making it roughly the same size at the conservation area. This action would make it easier to control undesirable speculative building.

3.3. It was noted that the Localism Bill was before Parliament and that it was a substantial piece of legislation and of great importance to Parish Councils.

3.4. The Clerk was asked to circulate the Empty Housing Strategy to members.

ACTION DT

3.5. There were no comments on the minutes which were approved by the Committee by UNANIMOUS vote.

4. EAST SUSSEX COUNTY COUNCIL LAND LOVE LAND AND NORTH OF THE A267

4.1. DR reported that East Sussex County Council were offering to sell two parcels of land to the Parish Council. Copies of maps were distributed to members.

4.2. The land at Love Lane was considered to be useful to the Parish Council in order to provide car parking for the Victoria Road area. If the Parish Council could afford the land, then a car park project could be formed.

4.3. With regard to the land on the north side of the A267, it was considered that the land had little potential except for use as a nature reserve or an adventure playground.

4.4. After debate it was considered that further progress could not be made until valuations had been obtained, and it was resolved that this action be taken by UNANIMOUS vote.

ACTION DT

5. MAYFIELD VILLAGE CENTRE

5.1. The Clerk reported that Brian Horwood had made a presentation to the Finance and General Purposes Committee at its November meeting on the latest development with the Mayfield Village Centre. A copy of the floor plans was circulated.

5.2. It was noted by the Committee that:

- A footpath might need to be diverted.

- Provision had been made for a later extension.
 - That existing infrastructure on Court Meadow, particularly utilities influenced the design options.
 - Car parking was excluded.
 - There was a substantial reduction in the size of the projected auditorium.
 - The library was no longer included.
- 5.3. Although the Committee was not required to take a formal view at this stage, it was noted that:
- The projected cricket club pavilion offered some of the facilities.
 - The proposed auditorium would not meet the Mayfield Festival requirements.

6 SOUTHMEAD CLOSE SECTION 106

- 6.1 It was reported that arising from the social housing scheme for Southmead Close, a possibility for some section 106 monies had arisen. The monies were restricted to Transport Infrastructure projects.
- 6.2 The Clerk had advised East Sussex County Council of the following projects:
- Bus shelter renewals and provision.
 - Finger post renewals.
 - Car parking provision.
 - Bridleway 92 extension.
 - Extra grit bins.
- 6.3 Monies were not available until the project was completed.

7 VILLAGE ISSUES - UPDATE

- 7.1 New Residents Day – Open Door had organised a ‘New Residents’ Day for 12 February between 10.00 hours and 12.00 hours. The Parish Council would be represented.
- 7.2 The Clerk circulated copies of a presentation prepared by the Youth Leader, Janet Stead, which described the rationale and activities of the Mayfield Drop-in Centre. The following issues arose:
- Ask J Stead to discuss the presentation at a meeting of the Full Council.
 - Place an item in Yellow Pages.
 - Ask J Pointer to speak to the Community Development Committee on the subject of transport provision using the scout bus.
 - Club membership fees and contributing to the community.
- 7.3 It was intended to organise a street party to celebrate the Royal Wedding on 29 April 2011. An inaugural meeting to start planning had been arranged at the Clerk’s office on 15 February 2011 at 13.00 hours.
- 7.4 It was suggested that consideration be given to placing Yellow Pages on the website. Clerk to investigate possibilities.

ACTION DT

- 7.5 The Clerk reported that the Parish Council election would be held on Thursday 5 May 2011. Application forms would be available. The Clerk would be pleased to answer any questions from potential candidates.
- 7.6 The Parish Council had agreed its budget for 2011/12. Full copies were available on request.
- 7.7 It was reported that the War Memorial fund had now passed £7000.

8 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS

- 8.1 A list of meetings for 2011/12 would shortly be available and would be published in these minutes.

Meeting	Date
11D01	18 April 2011
11D02	20 June 2011
11D03	22 August 2011
11D04	17 October 2011
11D05	30 January 2012
11D06	19 March 2012

All meetings would be at London House at 19.30 hours.

- 8.2 It was agreed that Court Meadow issues would be placed on the agenda as a regular feature.

ACTION DT

THE MEETING CLOSED AT 21.10 HOURS

THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES COMMUNITY DEVELOPMENT COMMITTEE WILL BE:

VENUE: LONDON HOUSE, HIGH STREET, MAYFIELD

DATE: MONDAY 18 APRIL 2011

TIME: 1930 HOURS

Annex 1

DEVELOPMENT COMMITTEE ACTIONS AT 9D03

MINUTE	DESCRIPTION	STATUS
• 8D06/4.4	List of houses in conservation area – in hand.	OPEN
• 8D06/7.4	Surplus Land A267 – in hand with ESCC. . Further letter sent. Valuation requested.	OPEN
• 8D06/8.3	Wadhurst Parish Plan. Clerk to obtain copy. In hand.	OPEN
• 9D01/4.2	Develop public consultation sites. In hand.	OPEN
• 9D01/8.1	Distribute Empty Housing Strategy. In hand.	OPEN
• 8K02/5.7	Members to receive a copy of ROSPA report – in hand.	OPEN
• 8K02/11.1	Dog fouling in Court Meadow. Four related actions agreed. In hand.	OPEN
• 9K01/8.1	Provision of free plastic bags for dog fouling – to be checked. In hand.	OPEN
• 9K04/3.2	Arrange early morning/evening patrols of Court Meadow for dog fouling. In hand.	OPEN
Actions from Meeting 9D05		
• 9D5/3.2	Footpath 55 Court Meadow – Clerk to approach ESCC to ascertain cost of resurfacing the park – in hand.	OPEN
• 9D5/7.3	Exercise equipment for adults explore possible grants.	OPEN
Actions from 10D01		
• 10D01/5.3	Facilities list to be updated and WDC advised – in hand.	OPEN
• 10D01/8.1	Caloo catalogue detail to be circulated to members.	OPEN
Action from Meeting 6D02		
• 10D05/5.3	Clerk to examine whether South Street Car Park can be enlarged. Letter written	OPEN
Actions from Meeting 10D03		
• 10D03/2.3	N Robinson to supply details of recruitment policies to Parish Clerk. Done.	CLOSED
• 10D03/5.3	Short term plan to be developed.	OPEN
• 10D03/7.3	Precept policy consultation document. Clerk to circulate.	OPEN
• 10D03/8.1	Memorial Hall Car Park issues. Clerk to action agreed decision.	OPEN

• 10D03/10.1	Youth reports to be made on regular basis. In hand.	OPEN
• 10D03/10.2	Proposal to take derelict house on Love Lane site into ownership and develop as affordable housing. In hand.	OPEN
Actions from Meeting 10D04		
• 10D04/2.2	Clerk to advise Fire Service of recruitment ideas. Done.	CLOSED
• 10D04/3.4	Clerk to obtain rules for car park layouts. In hand.	OPEN
• 10D04/5.6	Clerk to progress boundary issues with WDC. In hand.	OPEN
Actions from Meeting 10D05		
• 10D05/2.3	Clerk to publicise Mayfield Fire and Rescue Service where possible.	OPEN
• 10D05/4.4	Land at Love Lane and north of A267 - Clerk to progress land values for both plots.	OPEN
• 10D05/7.4	Clerk to investigate putting Yellow Pages on website.	OPEN
• 10D05/8.5	Court Meadow to be placed on agenda as regular feature.	OPEN