



The Meeting of Mayfield and Five Ashes Parish Council

Venue Mayfield Primary School
Date Monday 14 December 2015
Time 19:30

C14DEC15
2015/16 Meeting 07
Adopted

Minutes

Chairman Cllr Jerry Watkiss

Councillors Present and Voting

Jerry Watkiss
Chris Lilly
Gill Weavers
Elaine Wheeler

Robert Fitzsimmons
Johnny Marsh
Monica Aitken
Julie Upton
Patricia Balfour

Deveda Redman
David Miles
Rosemary Neal
Ian Parker

Also in attendance:

Cllr B Redman(WDC), Cllr R Standley(ESCC/WDC) and J Todd (Parish Clerk).

Public Questions

- There were no members of the public present.

1. Apologies for Absence

- 1.1. Apologies were received from Cllr Hills, Cllr Nash, Cllr Dowling(ESCC) Cllr Wells(WDC) and PCSO Pearce-Martin(Sussex Police).

2. Declarations of Interests

- 2.1. There were no declarations of interest.

3. Chairman's Announcements

- 3.1. Cllr Watkiss congratulated the Mayfield Christmas Lights Team and Chamber of Commerce on the successful installation of Christmas lights and late night shopping evening.
- 3.2. Cllr Upton was thanked for decorating the Parish Council tree for the Christmas Tree Festival.
- 3.3. The council was informed that the Finance and General Purposes has resolved not to opt out of the new Sector Led Body for the procurement of external auditor.
- 3.4. Wealden District Council have informed that the two wheelie bins that have appeared at the recycling centre were not issued by themselves. They have raised a work order to remove them and the household waste that has been discarded there.
- 3.5. **PCSO Report:**
 - Hi-viz patrols have continued in Mayfield and Five Ashes.
 - Parking tickets have been issued to vehicles on double yellow lines and overstaying the two hour parking restriction in the High Street.

- The junction of East Street and Fletching Street is being monitored after reports of inconsiderate parking.
- There was a visit to Mayfield Pre-School and an assembly given to Mayfield Primary School.
- There were no attendees at the last PCSO surgery. The next is scheduled for Wednesday 13 January 2016 in the Parish Council office at 10am.

3.6. A letter of thanks will be sent to PCSO Pearce-Martin.

Action JT

4. Minutes of the meeting of the Full Council held 09 November 2015 (previously circulated)

- 4.1. It was **resolved** to approve and sign the minutes of the meeting held on 09 November 2015 as a true record.
- 4.2. There were no matters arising from the minutes.

5. Reports from East Sussex County Council (ESCC)

- 5.1. The report from ESCC was previously circulated.
- 5.2. Discussions on the 2016/17 budget continue. The decision on Council Tax increase will not be made until February 2016.
- 5.3. Pembury Hospital will be taking over the responsibility of the running of the maternity services at Crowborough hospital. The new arrangements will improve care for residents in the north of Wealden.
- 5.4. ESCC are lobbying for changes to the Gatwick flight paths to reduce the noise impact on residents. This involves steeper descents on the final approach, alternating routes to lessen impact on particular areas and higher altitudes over East Sussex before the final approach.
- 5.5. There is a consultation starting in January on changes to the library service. This is driven partly by cost savings and partly by the change in the way the service is used by residents. The proposed opening hour changes for Mayfield are modest with the current 12 hours reducing to 11 hours. The proposal is for the library to close Monday (currently 11.00-13.00) and Thursday extended by 1 hour (13.30 to 18.00 currently 14.30- 18.00)
- 5.6. There is a meeting with Sussex Police next week to discuss lowering the speed limit at Argos Hill to 40mph in the narrow curved section of the A267.

6. Reports from Wealden District Council (WDC)

- 6.1. The report from WDC was previously circulated.
- 6.2. The results of the Local Plan consultation will be analysed and then they will proceed to the next stage of the consultation process. Wealden have committed to assisting provision of infrastructure including borrowing against future Community Infrastructure Levi and New Homes Bonus to front-load infrastructure through a Revolving Infrastructure Fund.
- 6.3. The proposed budget increase is 1.94% and this follows five years of freezing council tax.
- 6.4. The latest performance report shows that WDC is performing well with targets. One exception is the removal of fly tipping within 48 hours that should improve over the next quarter.

7. Finance Report (previously circulated)

- 7.1. The Finance Report with expenditure for October 2015 was previously circulated to Councillors.
- 7.2. Expenditure was below average during the month and the finances are healthy.

8. Minutes for adoption (previously circulated)

8.1. The Parish Council **resolved** to adopt the following committee minutes:

- Planning Executive 20 November 2015
- Community Development 16 November 2015
- Finance and General Purposes 23 November 2015

Matters arising from the minutes

8.2. There was an extraordinary Community Development meeting to discuss the consultations for the WDC Local Plan and Conservation Areas. Cllr Deveda Redman thanked the committee for all their hard work on such a lengthy consultation.

8.3. The Emergency Cascade has been updated and circulated to councillors.

9. Setting of the precept for 2016/17 (information previously circulated)

9.1. **Resolution C14DEC15(1)** to adopt the Budget 2016/17 v3.1 as recommended by the Finance and General Purposes Executive, proposed by Cllr Lilly and seconded by Cllr Watkiss.

9.2. Resolved by **UNANIMOUS** vote.

9.3. **Resolution C14DEC15(2)** to agree a precept of £105,000 for 2016/17 financial year, proposed by Cllr Lilly and seconded by Cllr Watkiss.

9.4. Resolved by **UNANIMOUS** vote.

Action JT

10. Community Wardens (information previously circulated)

10.1. The Sussex PCSO's had a meeting today to inform them of their future role within the Police Force. No further information has been provided as of yet.

10.2. It was agreed that Community Wardens would not bridge the gap that will be left when PCSO's are redeployed.

10.3. It was suggested that if Community Wardens are provided with powers to address parking issues and antisocial driving, Parish Councils might consider employing them.

10.4. A copy of the letter of complaint concerning the redeployment of PCSO's sent to the Police Crime Commissioner will be forwarded to SSALC.

Action JT

11. Planning Executive Committee (information previously circulated)

11.1. It was proposed by Cllr Lilly and seconded by Cllr Weavers that Cllr Julie Upton be elected on to the Planning Executive and that Cllr Redman and Cllr Miles will be substitute members of the committee should a meeting be inquorate.

11.2. This was resolved by **UNANIMOUS** vote.

12. Mayfield Parish Council meetings venue

12.1. It was agreed that due to the health and safety issues raised concerning the Primary School chairs at the previous Parish Council meeting, future Council meetings will be convened in the Memorial Hall.

Action JT

13. Updates from Committees (for information only)

13.1. Finance and General Purposes

- Nothing to report

13.2. Rights of Ways and Trees

- The next meeting is on Wednesday 16 December 2015.

13.3. Planning Committee

- Nothing further to report

13.4. Community Safety and Traffic

- Nothing further to report

13.5. Community Development

- Nothing to report

14. Updates from representatives (for information only)

14.1. Cllr Weavers attended the Bonfire Festival debrief meeting with WDC's Environmental Health Manager. Representatives of Shaw's Fair, Mayfield Bonfire Society and Sussex Police were also present.

14.2. Budget cuts for police presence could affect next year's Bonfire Festival.

14.3. It was agreed that risk assessments must be submitted by 28 June 2016.

14.4. Confirmation was received that the road closure should be granted within the next four weeks.

14.5. Cllr Redman attended a meeting on Shaping Health and Core Services concerning health managed by the NHS and social care managed by the County Council. It was acknowledged that these service providers need to work better together.

14.6. Cllr Marsh will recommend that the Community Initiative Group investigates the 'Hub in the Pub' scheme. They will be advertising for a part-time coordinator in spring.

15. Other items of information and next agenda items

15.1. The Natwest mobile banking service has been very successful in Mayfield and they hope to get a second mobile unit in 2016.

15.2. Five Ashes Primary School have not been successful with employing a new head teacher therefore they will be twinning with Mayfield Primary School and will share the head teacher.

15.3. It is hoped that a toddler group will be introduced in Five Ashes next year.

The meeting ended at 20:25

The next meeting of Mayfield and Five Ashes Parish Council will be:

Venue: Mayfield Memorial Hall

Date: Monday 08 February 2016

Time: 19:30 hours

.....*Chairman's Signature*

.....*Date*

Actions in Progress:

MINUTE	DESCRIPTION	STATUS	
Actions from meeting C13MAY13			
18.5	Fox proof bin – Out of stock - awaiting delivery dates	JT	In hand
Actions from meeting C14APR14			
14.3	Three quotes for fencing of Jubilee Woods (After installation of substation)	JT	On hold
Actions from C08JUN15			
10.2	Examine implications of running Mayfair and discuss with insurance provider	JT	In hand
Actions from meeting 14SEP15			
12.5	Investigate funding opportunities for High Street makeover	JT	Closed
Actions from meeting C12OCT15			
PQT	Obtain estimations for the installation of additional litter bin at Court Meadow	JT	In hand
Actions from meeting C09NOV15			
3.1	Organise drinks and mince pies for 14.12.15	JT	Closed
11.2	Accept quotation for LED upgrade & inform unsuccessful contractors	JT	Closed
12.2	Organise clean up advertising	JT	On hold
13.2	Invite local societies to fundraise on 12 June 2015	JT	Closed
15.1	Look at grant criteria from National Housing Federation	JT	Closed
16.1	Write to Maresfield PC to support campaign	JT	Closed
Actions from meeting C14DEC15			
3.6	Write letter of thanks to PCSO Martin	JT	Open
9.4	Complete precept form & send to WDC	JT	Open
10.4	Send copy of letter to Police Commissioner to SSALC	JT	Open
12.1	Send booking forms to Memorial Hall bookings secretary	JT	Open