

Minutes of the Meeting of

# Mayfield and Five Ashes Parish Council Ordinary Meeting



Venue Mayfield Primary School  
Date Monday 12 November 2012  
Time 19:30

12C08  
Adopted

---

**Acting Chairman**      **Councillor Jerry Watkiss**

## Attendance

Robert Fitzsimmons	(RF)	Present and Voting
Rosemary Neal	(RN)	Present and Voting
Patricia Balfour	(PB)	Present and Voting
Jayne Bramwell	(JB)	Present and Voting
Warwick Child	(WH)	Present and Voting
Jane Driscoll	(JD)	Present and Voting
Graham Playfoot	(GP)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Elaine Wheeler	(EW)	Present and Voting
Chris Lilly	(CL)	Present and Voting
Monica Aitken	(MA)	Present and Voting
Lloyd McLean	(LM)	Present and Voting
Ian Parker	(IP)	Apologies for Absence
Andrew Burnett	(AB)	Apologies for Absence
Deveda Redman	(DR)	Apologies for Absence

Present and voting 12      Apologies for Absence 3

## Also in attendance:

Bob Standley (BS), WDC; Graham Wells (GW), WDC and Janna Todd (Parish Clerk).

## Apologies for Absence:

Brian Redman, WDC; Chris Dowling, ESCC; Bob Tidy (ESCC) and Matt Boyle (Sussex Police).

There were four members of the public present.

---

# Minutes

## 1. Declarations of interests by members on agenda items

1.1. There were no declarations of interests by members on Agenda items

## 2. Chairman's Announcements

2.1. There were no chairman announcements.

## 3. Public Question Time.

3.1. A letter of complaint had been received from a resident of Five Ashes concerning the erection of goal posts on the village playing field. Geoff Gregory, Chairman of Five Ashes Village Hall,

informed that owing to the dimensions of the field it was not possible to relocate the football pitch. The Council supported this development and would reflect this in a letter to the resident.

**Action JT**

- 3.2. Ian Bruce complained that the Fletching Street Traffic Calming meeting in the Memorial Hall had not been publicised to the whole village. It was agreed that any future meetings should be advertised if possible.

#### **4. Annual Calendar of Works**

- 4.1. Sam and Julie Cox of Compact Cutting gave a short presentation of the work carried out for Mayfield and Five Ashes. They will advise us of how often the work needs completing and when, to help draw up a calendar of works.
- 4.2. RF inquired if Compact Cutting had the equipment to cut the main grass areas of Court Meadow and Five Ashes playing fields. They confirmed that they do and will provide the Parish Council with quotes to carry out the work.

#### **5. Minutes of the meeting of the Full Parish Council held on 8 October 2012 (12C07).**

- 5.1. The Parish Council's objection to Wealden District Council changing to a Joint Waste Management contract was removed from the minutes.
- 5.2. The minutes were reviewed and adopted by UNANIMOUS VOTE after a few minor amendments.
- 5.3. Matters arising from the minutes:
- 5.4. The letter for the War Memorial will be issued to residents of Five Ashes after the 15 November 2012 when the address labels can be printed by WDC.

#### **6. East Sussex County Council Report.**

- 6.1. There was no ESCC representative at the meeting. Chris Dowling had agreed with RF to follow up any promises that needed action to complete the Five Ashes road works.

#### **7. Wealden District Council Report.**

- 7.1. GW reported that Wealden's Core Strategy was the first to have been approved in East Sussex; it will be reviewed in 2015.
- 7.2. A glossary of terms that councils use is being compiled as part of the Communication Strategy which will be made available to councillors and clerks.
- 7.3. The food hygiene rate published by the Public Protection Team shows that 50% of Wealden's food businesses have a top rating of 5 stars and there has been a decrease in the number achieving the lowest score.

#### **8. Finance Report.**

- 8.1. The Finance Report was discussed.
- 8.2. CL advised that Natwest were unable to set up internet banking until the mandate to change signatories has been updated.
- 8.3. Natwest has agreed that we are entitled to free banking as the Parish Council is a non-profit making organisation. They are refunding six years of bank charges.
- 8.4. The Natwest current account will be used as the main account for transactions, the Barclays account for reserves and the second interest bearing Natwest account for donations and special projects.
- 8.5. The detailed Income and Expenditure Committee Report was reviewed.
- 8.6. JD requested that the Donations sub-heading be broken down to show each individual donation received.

**Action CL**

- 8.7. WH will investigate the work carried out by the church using expenditure from the Parish Council towards graveyards and clocks. **Action WH**
- 8.8. It was agreed to produce a Detailed Income and Expenditure Committee Report for each Full Parish Council meeting.

## **9. Budget Report**

- 9.1. The Draft Budget 2013-14 was reviewed.
- 9.2. CL informed that the target for Reserves may not be achieved due to expenses incurred this year for commitments made last year.
- 9.3. JD requested there be a separate heading in Reserves for playgrounds and skate park. **Action CL**
- 9.4. The cash amount for the precept was approved by UNANIMOUS vote but it was agreed it may have to be altered in the future should the Council Tax basis change.
- 9.5. JW thanked CL, RN & RF on behalf of the Parish Council for all their work loading finance data on to the new software, reconciling the accounts and preparing the draft budget.

## **10. Minutes for adoption.**

- 10.1. The following minutes were reviewed discussed:
- 12S04 Community Safety and Traffic Advisory
  - 12F06 Finance and General Purposes Executive
  - 12P10 & 12 P11 Planning Executive
  - 12R03 Rights Of Way and Trees Advisory
- 10.2. The minutes were adopted by UNANIMOUS VOTE.
- 10.3. Matters arising from the minutes.
- 10.3.1. It was suggested that PCSO Matt Boyle should provide the names of shopkeepers continually parking on the double yellow lines in the High Street to the Chamber of Commerce and request that they use the car parks. **Action JT**
- 10.3.2. JB will provide the dimensions of the tank she is generously donating for the South Street allotments. **Action JB**

## **11. Minutes Policy**

- 11.1. It was agreed that minutes would continue to be sent by email where possible. Councillors will be provided with paper versions from the clerk if requested.

## **12. Shaws' Fairground Licence**

- 12.1. A draft licence between Shaws and the Parish Council was reviewed and discussed. Two signed licences will be sent to Mr Shaw to sign and return one. Copies will then be sent to Inspector Wakefield and the Bonfire Society. **Action JT**

## **13. Youth Drop In Centre**

- 13.1. It was agreed that the Parish Council could no longer justify the expense of running the Youth Drop-In Centre; the Development Committee should explore ways of using volunteers to run activities for the youths.
- 13.2. It was agreed to review youth arrangements in the next Community Development meeting and devise a plan for a future facility for youths by the end of the financial year.

- 13.3. JT will put a request for any residents wishing to volunteer their help with this project in the Mayfield Newsletter **Action JT**

#### 14. Committee Reports

- 14.1. **Finance and General Purposes:** A letter from has been sent to the solicitors of developers of Rock Cottage to ask on what grounds they are claiming they own the land on the top of the bank of Court Meadow.
- 14.2. **Rights of Way and Trees:** Nothing to report.
- 14.3. **Planning Committee:** Nothing to report.
- 14.4. **Community Safety and Traffic:** Nothing to report.
- 14.5. **Community Development:** Nothing to report.

#### 15. Reports from other representatives.

- 15.1. **Village Green Committee:** Nothing to report.
- 15.2. **Chamber of Commerce:** Nothing to report.
- 15.3. **Argos Hill Windmill:** JD informed that the steel supports were complete and they were progressing with the weatherboards.

#### 16. Clerk's Report.

- 16.1. It was agreed that JT would keep a log of complaints received from residents.

**Action JT**

#### 17. Other items of information and next agenda items,

- 17.1. JB informed that she would chase the WDC surveyor for the report on the cliff face behind the Carpenter's Arms. **Action JB**
- 17.2. PB informed that the Fracking Debate speaker would be attending the December Full Council meeting.
- 17.3. RN complained about the removal of the Kohima Epitaph from the service at the Mayfield War Memorial on Remembrance Sunday, 11 November 2012. JW said that this was not a matter for the Parish Council and should be referred to the Vicar of Mayfield, Fr Nigel Prior.

**The meeting closed at 21.55**

**The next meeting of the Mayfield and Five Ashes Parish Council will be:**

**Venue:** Mayfield Primary School Hall  
**Date:** 10 December 2012  
**Time:** 19:30 hours

#### Annex 1

MINUTE	DESCRIPTION	STATUS
<b>Actions form Meeting 10C09</b>		
• 10C09/14.5	Mayfield sign near Piccadilly Lane damaged *reopened –knocked again	In hand
<b>Actions from Meeting 11C03</b>		

• 11C03/14.7	Damaged bollard on Five Ashes Village Green to be replaced. New estimate awaited.	<b>Closed</b>	
<b>Actions from Meeting 11C04</b>			
• 11C04/7.6	To work with Chamber of Commerce to produce a village leaflet.	<b>Open</b>	
<b>Actions from Meeting 11C05</b>			
• 11C05/7.5	Leppards Butchers – state of decoration to be followed up with Mr Smithers. In hand.	<b>Open</b>	
<b>Actions from Meeting 12C04</b>			
C12/033	12C04/12.5	WH to arrange for War Memorial to be corrected.	<b>In hand</b>
<b>Actions from meeting 12C05</b>			
12D54	12C05/71.4	House building and infrastructure issues to be raised with WDC Corporate Planning with regard to opportunity under the Localism Act.	<b>Open</b>
<b>Actions from meeting 12C07</b>			
5.2	JT to write to residents of Five Ashes re: war memorial.	<b>In hand</b>	
15.1	JT to order maroons for armistice day	<b>Closed</b>	
15.5	JT to contact Eddie Ducann re grit bins / keys /salt.	<b>In hand</b>	
12.1.3	Monthly job list to be prepared eg Court Meadow drainage clearance	<b>In hand</b>	
<b>Actions from meeting 12C08</b>			
3.1	Write letter to resident of Five Ashes re football pitch location.	<b>In hand</b>	
10.3.1	Request names of offenders from Matt Boyle to IP & AB	<b>Open</b>	
12.1	Circulate Shaw's Licence (signed) to relevant people	<b>Open</b>	
13.3	Request help for Youth facility via Mayfield Newsletter	<b>Open</b>	
16.1	Open log of complaints from Residents	<b>In hand</b>	
17.2	Chase WDC for surveyors report for Carpenter's Arms cliff face <b>JB</b>	<b>In hand</b>	