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**MINUTES OF THE MEETING OF MAYFIELD  
AND FIVE ASHES PARISH COUNCIL  
ORDINARY MEETING**

**HELD AT MAYFIELD PRIMARY SCHOOL  
ON MONDAY 8 NOVEMBER 2010 AT 1930 HOURS**  
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**Chairman of Mayfield and Five Ashes Parish Council  
Councillor D Redman**

10C07  
CHAIRMAN  
APPROVED

**SUMMARY OF MEETING**

- Financial Report September 2010 (10FA6) approved.
- War Memorial Project action taken
- Manor House (office relocation) policy and project agreed – Resolution 10C05
- Budget Run 2A discussed
- Mayfield Village Centre discussed
- Annual Return – adopted by Council – Resolution 10C07

**ATTENDANCE**

Robert Fitzsimmons	(RF)	Present and Voting
Monica Aitkin	(MA)	Apologies for Absence
Paul Amans	(PA)	Present and Voting
Patricia Balfour	(PB)	Apologies for Absence
Jayne Bramwell	(JB)	Present and Voting
Andrew Burnett	(AB)	Apologies for Absence (B)
Warwick Child	(WH)	Present and Voting
Jane Driscoll	(JD)	Present and Voting
Hubert Hills	(HH)	Present and Voting
Chris Lilly	(CL)	Present and Voting
Lloyd McLean	(LM)	Present and Voting
Graham Playfoot	(GP)	Present and Voting
Deveda Redman	(DR)	Present and Voting
Jerry Watkiss	(JW)	Present and Voting
Elaine Wheeler	(EW)	Apologies for Absence

Present and voting 11      Present and not voting 0  
Apologies for Absence 4      Not present 0      Other Council Business 0

**Also in attendance:** Wealden District Councillors Brian Redman (BR), Graham Wells (GW), East Sussex County Council Councillor Robert Tidy (RT)  
David Thompson Parish Clerk (DT), PCSO Matthew Boyle and Courier Reporter Vivien Levy

**Apologies for Absence:** WDC Councillor Jonica Fox (JF) and ESCC Councillor Chris Dowling.  
There were one member of the public present and Mr B Horwood for Mayfield Village Centre..

## **MINUTES**

### **1. DECLARATION OF INTEREST BY MEMBERS ON AGENDA ITEMS**

- 1.1. There were no declarations of interest by members on agenda items.

### **2. CHAIRMAN'S ANNOUNCEMENTS**

- 2.1. The Chairman asked members for a volunteer to read the lesson on Remembrance Sunday. Names to Chairman or Clerk.
- 2.2. With regard to Mayfield Fire Station the Chairman announced that the Fire Station had won a two year reprieve, so that it could recruit up to full daytime strength.
- 2.3. The Chairman reported that the School's Council meeting had been postponed until June, following a request from Mayfield Primary School.

### **3. POLICE REPORT**

- 3.1. PCSO Boyle reported:

29/10 Burglary dwelling at the warren

26/10 Burglary OTD

25/10 Burglary dwelling

25/10 lead stolen from stone house

18/10 theft of cable from school

07/10 theft of wood from school

04/10 Burglary OTD

03/10 Cricket Club fire – investigation still ongoing

Any information anyone has with regard to local thefts would be very welcomed.

SID for the 05/11 was cancelled due to Lewes bonfire vehicle was required, now rearranged for next week.

- 3.2. A new police project was reported which was known as 'Tell us who they are' by calling Crimestoppers anonymously on 0800 555 111.
- 3.3. JB asked the police if there was any process for cumulative fines for car parking offences – answer no.
- 3.4. JB reported on the problems with parking in the High Street being aggravated by activities in Marchants Garage.

### **4. PUBLIC QUESTION TIME**

- 4.1. There were no questions from members of the public.

## **5. REPORT FROM ESCC COUNCILLOR R TIDY**

5.1. Councillor R Tidy reported that:

- Central Government funding had been reduced by 28.5% of which 11% would apply to next year. As yet there was little detail available but news was expected towards the end of the year.
- A Government grant however would be received for £57,000 towards animal welfare arrangements in the County.
- Details of the improved arrangements had been released.

5.2. DR asked for advice on the super county arrangements being reported in the press. RT replied that nine councils had joined together to take advantage of bulk purchase of suppliers for example:

Kent – waste

East Sussex – special needs education

If successful the scheme would be applied to other areas.

5.3. In answer to a question from PA, it was reported that ESCC also had a Business Enterprise Partnership with Essex and Kent. It was looking at a number of projects of which the enhancement of rural broadband was the top priority.

5.4. It was reported that there would be news on the Battle – Hastings Road link until next January 2011.

## **6. WEALDEN DISTRICT COUNCIL REPORT**

6.1. G Wells reported that:

- The Central Government spending review would result in a 35% cut in grants and a freeze in council tax.
- Local Enterprise Partnerships were being developed.
- Welfare and concessionary bus.
- Housing finance and the need to invest in new houses.
- LDF to be extended to 2030, with house building requirements reduced from 11000 to 9600 with a steady growth of 400 dwellings per year matched with the required infrastructure improvements. Affordable properties to be increased to 35% of total. LDF to be published in December 2010.

6.2 Grants from WDC – close down date 30 November 2010

- £500 - £1000
- £5000 - £10000
- Rural Retail Grants

6.3 The East Sussex bus review was currently taking place.

6.4 With regards to complaints against the District Council there had been a reduction from 36 in 2008/9 to 10 in 2009/10.

## **7. MAYFIELD VILLAGE CENTRE**

- 7.1. Brian Horwood reported the current position with regard to the Mayfield Village Centre to the meeting. The MVC Committee had met with WDC over funding where it had become apparent that it would be extremely difficult to obtain full funding for the major project. Instead it had been decided to produce a more focus led approach and retain the existing hall extensively refurbished together with a new extension.
- 7.2. The new building would contain a youth facility, police area and changing rooms for sports activities. Estimated costs for this new approach would be in the region of £1.7 million lottery funds of up to £500,000-£750,000 were available for this sort of project. New drawings and designs were being prepared.
- An Open Day would be held on the 19-20 November 2010 between 1100 hours and 1300 hours.
- 7.3. There were in effect two schemes; one the new extension and two the refurbishment of the Memorial Hall.
- 7.4. Arising from questions over the article in the Courier it was established that:
- The new hall design would fit on to the plot of land made available by the Parish Council.
  - It could be that a footpath might need to be diverted slightly to accommodate some of the rebuilding work to the Memorial Hall.
- 7.5. With regard to the somewhat adverse press coverage in the Courier, the Chairman asked each of the named Councillors to confirm their statements, which they did. It was considered right and proper that Councillors would hold personal views on subjects, but the Parish Council corporate view would come from the Chairman or the Clerk. Clerk to develop a press policy.

**ACTION DT**

## **8. MEETING OF THE FULL COUNCIL HELD ON 11 OCTOBER 2010 (10C06)**

- 8.1. With three amendments the minutes were approved by UNANIMOUS vote.
- 8.2. JB commented on grants from the WARR Partnership.
- 8.3. There were no further observations on the minutes.

## **9. FINANCE REPORT**

- 9.1. CL reported on the financial situation for September 2010, full details of which were included on the Financial Report 10FA07.
- 9.2. There were no questions or observations on the report.
- 9.3. The report was adopted by the meeting by UNANIMOUS vote.

## **10. ADOPTION OF MINUTES**

- 10.1. The following minutes were adopted by the meeting by UNANIMOUS vote:
- 10P10 Planning Committee status Committee approved
  - 10P11 Planning Committee status Chairman approved
  - 10F06 Finance and General Purposes status Chairman approved
  - 10R03 Rights of Way and Trees status Chairman approved

Two amendments were accepted to minutes 10R03 and one amendment was accepted to minutes 10P10.

- 10.2. GP had made a verbal report on meeting 10P10 to the last meeting of the Full Council. With regard to meeting 10P11 he reported that the application for the Cricket Club new pavilion had been received, and whilst making no objection to the project had drawn Wealden District Council's attention to a number of issues affecting the application.
- 10.3. With regard to minutes 10F06 JB asked a number of questions with regard to the youth activities and the degree of input the youth made to village life. Clerk to follow up.

**ACTION DT**

- 10.4. With regard to minutes 10R03 JB reported that the objections to FP13 were now finalised. In addition a new footpath No 95 had now been agreed after evidence had been collected by the RoW Committee to enable the path to be reclaimed. It was the 10<sup>th</sup> anniversary of the Rights of Way and Trees Committee.

## **11. REPORTS FROM REPRESENTATIVES**

- 11.1. For Argos Hill Windmill JD reported that:

Wealden have now agreed to insure the Mill for the full term of the lease – 99 years. At present members of the trust and friends are making a photographic recording of the structural state of the mill as when the lease is taken on the mill cannot be allowed to deteriorate further. By the end of November 2010 the lease should have been finalised.

- 11.2. There was no report from Transition Mayfield.
- 11.3. It was noted that the War Memorial Restoration Project had been approved at meeting 10F06, however major expenditure was not to be incurred until the project had been completely funded.

It was noted that the fund raising letter would be completed and sent to residents and an article would be placed in Yellow Pages.

**ACTION WH/DT**

- 11.4. There was no report from the Chamber of Commerce.
- 11.5. WH had circulated an email with regard to improved broadband access.

## **12. COMMITTEE REPORTS**

- 12.1. There was no additional report from the Rights of Way and Trees Committee.
- 12.2. With regards to the Planning Committee GP raised the issue with regard to the Section 106 agreement for Mayfield College.

**ACTION DT**

- 12.3. RF reported that the Community Safety and Traffic Committee had met on 1 November and the new PC for Mayfield and Five Ashes, PC Kelly Simmonds, had attended. In addition it was reported that the Five Ashes speed check project appeared to be working well.
- 12.4. It was noted that the Development Committee would be meeting on the 22 November.

### **13. OFFICE RELOCATION**

- 13.1 The following resolution was proposed by the Chairman and seconded by the Vice Chairman, Robert Fitzsimmonds.

#### **RESOLUTION 10CO5**

**Mayfield and Five Ashes Parish Council resolve to move the Parish Council Office to the Manor House, High Street, Mayfield.**

The resolution was carried by 11 votes for, none against and 3 abstentions.

**ACTION DT**

### **14. MAYFIELD ST DUNSTANS CHURCH CLOCK**

- 14.1. Resolution 10C06

The Chairman reported that following a discussion with Father Nigel Prior it had been decided to withdraw this item.

### **15. ANNUAL RETURN**

- 15.1. The Clerk reported to the Council the results of the Annual Return for 2009/11, and noted that the accounts were open to the public and the appropriate notices displayed.
- 15.2. DR proposed and JW seconded the following resolution:

#### **RESOLUTION 10C07**

**Mayfield and Five Ashes Parish Council having considered the issues regarding the Annual Return resolve to adopt the Annual Return, paying due regard to the comments made by the Internal Auditor.**

The resolution was carried by UNANIMOUS vote.

### **16 BUDGET 2011/12 RUN 2A**

- 16.1 CL noted the report on budget Run 2A, which included the results of the changes made to 1A by the Finance and General Purposes Committee to budget run 1A which had been circulated to all members. It called for a precept of £90792, and the use of £3011 from reserves, in order to meet the Parish Council's commitments, which included expenditure needed in connection with the proposed office move.
- 16.2 There were no comments on the budget, which had been detailed in paper Budget 2011/12 Draft 2A. It was agreed that any comments from members would be taken into account by the Clerk who would incorporate them in the final budget to be placed before the Full Council at meeting 10C09 in December.

**ACTION DT**

### **17 WAR MEMORIAL - MAYFIELD**

- 17.1 CL was of the view that the issue of a works order in advance of securing full funding for the War Memorial could put the Council in a difficult position. The Clerk agreed and would delay the works order until sufficient funds were available.
- 17.2 The use of any surplus funds was debated and it was decided that the Garden of Remembrance should be refurbished and the Mayfield Horticultural Society be approached over long-term maintenance. In addition a provision for future maintenance could be instituted and a similar exercise for the Five Ashes War Memorial be considered. The fund raising letter would be agreed with DT/WH on 9 November 2010.

**ACTION DT**

## **18 CLERK'S REPORT**

18.1 The Clerk report had been circulated and the Clerk answered questions on community orchards and the village winter arrangement.

## **19 ITEMS OF INFORMATION AND NEXT AGENDA ITEMS**

19.1 The arrangements for the December meeting were discussed by DR.

**ACTION DT**

19.2 JD reported that the Court Meadow rose bed kerbstones had been damaged and a tree was also affecting the Court Meadow boundary wall.

**ACTION DT**

19.3 It was reported that the safety barrier on West Street was damaged. The Clerk was aware of this and action was being taken.

**ACTION DT**

19.4 JD in answer to a question from HH reported that the reason for the photographic images of Argos Hill Windmill was to establish the current condition of the structure.

19.5 GP on behalf of Five Ashes Village Hall thanked the Council for funding the barriers project which had now been completed.

19.6 RF reported that the Five Ashes bonfire celebrations had been successful, however there had been some minor damage to the play area fence.

**ACTION DT**

**THE MEETING CLOSED AT 2140 HOURS.**

**THE NEXT MEETING OF THE MAYFIELD AND FIVE ASHES PARISH COUNCIL:**

**VENUE: MAYFIELD PRIMARY SCHOOL HALL**

**DATE: MONDAY 13 DECEMBER 2010**

**TIME: 1930**

## Annex 1

<b>Actions from Meeting 10C03</b>		
<b>MINUTE</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
• 10C02/28.2	Effectiveness of yellow lines. To be concluded – <b>Done</b> .	<b>CLOSED</b>
• 10C03/14.2 • 10C04/17.2	Footpath construction standards to be obtained from ESCC – in hand.	<b>OPEN</b>
• 10C03/18.7	High Street and rubbish bins not being taken in. In hand.	<b>OPEN</b>
<b>Actions from Meeting 10C04</b>		
• 10C04/12.2	Clerk to publish minutes as amended for 10A01 and 10D01. <b>Done</b>	<b>CLOSED</b>
• 10C04/16.2	Clerk to follow potential grants from WARR Partnership.	<b>OPEN</b>
<b>Actions from Meeting 10C05</b>		
• 10C05/3.1	RT to report on Roundabout sponsorship issues. <b>Done</b>	<b>CLOSED</b>
• 10C05/3.7	Police Community Newsletter – RT to investigate circulation problems.	<b>OPEN</b>
<b>Actions from Meeting 10C06</b>		
• 10C06/8.2	Finger posts to be placed on F&GP Agenda. <b>Done</b>	<b>CLOSED</b>
• 10C06/9.3	B Horwood to be invited to meeting 10C07 to discuss the new Memorial Hall project. <b>Done</b> .	<b>CLOSED</b>
• 10C06/18.4	Clerk to produce paper on office relocation costs for F&GP meeting on 25 October 2010. <b>Done</b> .	<b>CLOSED</b>
• 10C06/14.1	Clerk to report road repairs on Coggins Mill Lane to MA. <b>Done</b> .	<b>CLOSED</b>
<b>Actions from Meeting 10C07</b>		
• 10C07/3.4	MB to examine parking problems at Marchants Garage, Mayfield.	<b>OPEN</b>
• 10C07/7.5	Clerk to develop a press policy.	<b>OPEN</b>
• 10C07/10.3	Youth Activities to be examined and reported.	<b>OPEN</b>
• 10C07/11.3	Fundraising letter to be drafted in connection with the War Memorial refurbishment.	<b>OPEN</b>
• 10C07/12.7	Clerk to follow up Mayfield College Section 106 agreement.	<b>OPEN</b>
• 10C07/13.1	Clerk to carry forward the office relocation project.	<b>OPEN</b>
• 10C07/16.2	Clerk to prepare final budget for Full Council December meeting.	<b>OPEN</b>
• 10C07/17.2	Mayfield War Memorial – use of surplus funds to be developed.	<b>OPEN</b>



• 10C07/19.1	December meeting arrangements to be made.	<b>OPEN</b>
• 10C07/19.2	Court Meadow rose garden to be repaired and also boundary wall problems.	<b>OPEN</b>
• 10C07/19.3	West Street safety barriers to be repaired	<b>OPEN</b>
• 10C07/19.6	Five Ashes play area – boundary fence to be repaired.	<b>OPEN</b>