



Parish Council Members are summoned to a meeting of:

Mayfield and Five Ashes Parish Council

Venue: Five Ashes Village Hall, Five Ashes, TN20 6JA

Date: Monday 11 December 2023

Time: 19:30

Issued: 06 December 2023

Signed

Janna Todd, Parish Clerk

**The public or press are welcome to observe the meeting except for identified confidential items. It is requested that any questions are emailed to clerk@mayfieldfiveashes.org.uk one day in advance of the meeting. The meeting may be recorded and a record retained until the minutes are formally adopted*

Agenda

*Public questions

- 10 minutes is available for public questions on relevant matters on the following agenda. As per Standing Orders, a question shall not require a response at the meeting nor start a debate.

1. Apologies for absence

- To accept any apologies for absence

2. Declarations of interests

- Declarations of interests by Councillors on any of the agenda items

3. Chairman's announcements (for information only)

4. Minutes of the meeting of the Full Council 13 November 2023 previously circulated.

- To discuss any matters arising from the minutes
- To approve accuracy and sign the minutes.

5. Reports from East Sussex County Council (ESCC)

- To receive information and raise any questions to County Councillors present

6. Reports from Wealden District Council (WDC)

- To receive information and raise any questions to District Councillors present

7. Finance (information previously circulated)

- To approve the General Operations Finance report and expenditure to 31 October 2023

8. Minutes for adoption (previously circulated)

- To discuss any matters arising from the minutes
- To approve and sign the following minutes

Meeting Date	Description	Status
27 November 2023	Planning Executive	Chairman Approved
20 November 2023	Mayfield Community Centre Advisory	Chairman Approved
27 November 2023	Finance and General Purposes Executive	Chairman Approved

9. Setting of the precept for 2024/25 (information previously circulated)

- Councillors to recognise it is their responsibility to scrutinize the budgets in preparation of setting the 2024/25 precept and to raise any items for discussion or amendment

- To approve by resolution the General Operations 2024/25 Budget v2.0 as recommended by the Finance and General Purposes Executive
- To approve by resolution the Mayfield Community Centre MCC Budget 2024-25 v1.2 (confidential document previously circulated) as recommended by the Finance and General Purposes Executive
- To approve by resolution the setting of a precept of £243,327, an increase of 2.25%, for the 2024/25 financial year

10. Mayfield Community Centre (MCC) (Information previously circulated)

- To consider document MCC2684 December 2023 monthly report v1.2
- To approve by resolution expenditure of up to a maximum of £10k to fund a quantity surveyor to provide advice and recommendations regarding selection of a building contractor

11. Parking in Criers Lane, Five Ashes

- To consider complaint of vehicles parking illegally and any actions that can be taken

12. Planning Committee Terms of Reference (Information previously circulated)

- To approve adoption of updated Terms of Reference including site visit protocol

13. Updates from Committees (for information only)

- Planning
- Finance and General Purposes
- Mayfield Community Centre
- Community Development
- Rights of Ways and Trees
- Community Safety and Traffic
- Governance and Risk

14. Updates from Representatives

- ESALC AGM 2023 draft minutes circulated
- ESALC AGM CEO report 2023 circulated
- ESALC Presentation - AirS Support and Services 2023 circulated
- To receive any reports from representatives

15. Any other items of information and next agenda items

**. To keep everyone safe, if you are feeling unwell or have any Covid symptoms, please do not attend the meeting.*