

Minutes of the meeting of
Mayfield and Five Ashes Parish Council
**COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE**

Venue: Old Manor House, High Street, Mayfield, TN20 6AL

Date: Monday 04 September 2023

Time: 19:30



D04SEP23
2023/24 Meeting 02
Adopted

MINUTES

Meeting Chairman: Cllr Andrew Ratcliffe

ATTENDANCE

Councillors Present:

Jo Eates, Andrew Ratcliffe and Sally Ann Tibbles.

Lay Members Present:

Garnet Shackel, and Brian Pike.

Also Present: Two members of the public and Janna Todd, Parish Clerk

Public questions

- Members of the public were present to consider information provided on the community defibrillators. Information on the hierarchy for registration and maintenance was raised.

1. Apologies for absence

- 1.1. Apologies for absence were accepted from Cllr Joel Marlow, Brian O'Connor and Lucy Jervis.
- 1.2. Cllr Raj Sharma did not attend the meeting.

2. Declarations of substitute members

- 2.1. There were no substitute members.

3. Appointment of Lay Member

- 3.1. It was agreed to appoint Brian Pike as a lay member to the Committee.

4. Declaration of interests on agenda items

- 4.1. There were no declarations of interests.

5. Minutes of the meeting 05 June 2023 previously adopted

- 5.1. St Thomas of Canterbury Catholic Church has been requested to cut back the hedge behind the bench in need of painting. A meeting is to be convened with a representative of the MAYFACS Shed to discuss the maintenance of benches in the Parish.
- 5.2. The remains of the doodlebug from July 1944 have been found to be on land in the Parish of Wadhurst.
- 5.3. A concern that the Heathfield Community Fridge is not being well used was raised.

6. Defibrillators

- 6.1. The Heathfield First Responder invited to the meeting did not attend.
- 6.2. There was a discussion on information required from the Heathfield First Responders to understand the responsibilities involved with the registering and maintenance of the community defibrillators.
- 6.3. The Committee was informed of the history of the provision of the defibrillators. It is understood that the initial three were provided for free by SECAMB to Woodhill Surgery after a lot of hard work by the Patient's Group. The responsibility of maintenance was handed to MAYFACS who have now passed it to the Heathfield First Responders.

6.4. The following information will be requested and another meeting date suggested to the Heathfield First Responders: **Action JT**

- Who is responsible for the provision, prioritisation and roll out of equipment
- Who is responsible for the registration of equipment every three months
- Who is responsible for the maintenance of batteries and pads
- Whether all brands of defibrillator are maintained by the First Responders
- Whether there could be annual training on use of defibrillators and CPR
- Whether there are any additional responsibilities to those listed above

6.5. The defibrillator near the Rose and Crown is due to be installed. The preferred choice of machine was from the British Heart Foundation as it can be used on adults and children. Due to local incidents of vandalism and theft all defibrillators must be in lockable cabinets.

7. Mayfield and Five Ashes Community Services (information previously circulated)

7.1. The August E-Newsletter was previously circulated with an update on recent activity that will be included in their September edition.

7.2. MAYFACS is researching whether there is a need to set up a local community fridge and will be speaking to potential suppliers and gauging local support.

8. Parish Council Strategy Incorporating the Local Plan 2020-26 (previously circulated)

8.1. Research on the Wadhurst Neighbourhood Plan has found that it took six years to produce, was costly and involved employing external consultants.

8.2. If it was decided to produce a Neighbourhood Plan, the Wealden Local Plan will most likely be approved first after which nothing in the plan would be able to contradict their objections.

8.3. It was agreed that it was a good idea to have a local strategy but that it could be more concise than the existing document. This would be helpful for residents to understand the Parish Council's objections. **Action AR**

8.4. Information on how limited the powers of the Parish Council are with regards to certain objectives such as reducing speed limits and managing parking could be included.

9. Adult gym equipment at Court Meadow (information previously circulated)

9.1. A request for the Parish Council to consider installing adult gym equipment was discussed.

9.2. The Committee agreed that it would coincide with the Council's plans to improve health and wellbeing services in the Parish. There is also likely to be many grant opportunities to assist with funding.

9.3. It was agreed that the design and location of the equipment would need to be carefully considered as Court Meadow is in the Conservation Area.

9.4. Burwash Parish Council will be contacted for information on their equipment that is apparently well used. **Action JT**

9.5. Public interest on the installation of equipment will be requested in the Newsletter and on Facebook. **Action JT**

10. Items of information and next agenda items

10.1. A request for the all-weather court to be astroturfed was discussed and it was agreed it would be inappropriate as the area is designed for use as a basketball and netball court and is used for many activities other than football.

10.2. A draft Equality Impact Assessment (EIA) for the proposed Community Centre was circulated prior to the meeting. It is an essential fluid document that is required particularly when applying for grants to build the Community Centre.

10.3. Committee Members were requested to review the EIA and identify other possible requirements to ensure the Council is not creating any other inequalities with the provision of the Community Centre. Comments are to be sent to the Committee Chairman. **Action All**

The meeting closed at 20:30 hours.

The next meeting of the Community Development Committee:

Venue: Parish Council Office
Date: Monday 04 December 2023
Time: 19:30

.....Chairman's Signature

.....Date

Annex 1

Actions from meeting D05JUN23			
6.2	Investigate condition of bench near Catholic Church	AR	Closed
6.3	List potential jobs for a handyman to send to the MAYFACS shed	JT	Closed
8.3	Investigate procedure to consult with electorate on a Local Plan	AR	In hand
Actions from meeting D04SEP23			
6.4	Request meeting date and send questions to the First Responder	JT	Open
8.3	Review Strategy Incorporating the Local Plan to simplify	AR	Open
9.4	Request information from Burwash PC on their adult gym equipment	JT	Open
9.5	Request feedback from residents on gym equipment in Newsletter & Facebook	JT	Open
10.3	Review EIA and send comments and suggestions to Chairman	All	Open