

Mayfield & Five Ashes Parish Council
General Operations Finance Report to 31 October 2023

1. Expenditure in the month (Natwest Current Account)

Expenditure of £9,942.81 during the month was above average however; it included £2,409.60 inc VAT for the second tranche of the streetlights maintenance contract and £1,154 inc VAT for the High Street Christmas trees for which we usually receive a donation after the late-night shopping event.

2. Income in the Month (Natwest Current Account)

£11,981.48 Community Infrastructure Levy was received from Wealden District Council. Of this, £5,981.48 has been allocated for General Operations and will be transferred to the Barclays Reserves account. £1,594.18 was received from the Inland Revenue (detailed below), £481.20 inc VAT for the 2023/24 Q2 Community Toilet Scheme and £10 for the hire of Court Meadow.

3. Accruals (Natwest Reserve bank account)

Interest of £2.18 was received for the month.

4. Reserves (Barclays Reserve Account)

There was no movement in this account during October 2023.

5. VAT

The net VAT refund of £2,894.18 for 2023/24 Q2 was received from the Inland Revenue. £1,594.18 was in respect of general operations expenditure and £1,300 for MCC expenditure.

6. General Financial Health

Finances continue to remain satisfactory.

Janna Todd
Clerk & RFO

Attachments to this report:

| | |
|---------------|---|
| Attachment 1: | Cash Financial Report Tables for October 2023 |
| Attachment 2: | Current account expenditure for October 2023 |
| Attachment 3: | Current account income in October 2023 |
| Attachment 4: | Summary Management Report for October 2023 |
| Attachment 5: | Detailed Management Report for October 2023 |

FINANCIAL REPORT 01 October 2023– 31 October 2023

Attachment 1

Current Account (NatWest)

| | Entry | | £ |
|---|-------|-------|------------------|
| Opening bank cash balance at 01.10.23 | A | | 58,659.55 |
| Income in month (cleared) | B | | 8,066.86 |
| Income from previous months (cleared in month) | C | | 0.00 |
| Transfer in from Barclays/ Natwest Reserves accounts | D | | 0.00 |
| Expenditure in month (paid, & cleared (inc VAT)) | E | | 9,942.81 |
| Expenditure in month (paid & cleared, invoice not received) | F | | 0.00 |
| Expenditure from previous months cleared | G | | 0.00 |
| Transfers out to Barclays Reserves account | H | | 0.00 |
| Transfers out to MCC Account | I | | 0.00 |
| Cash c/f at bank at 31.10.23 [I=A+B+C+D-E-F-G-H-I] | J | | 56,783.60 |
| Income in month (not yet received/still to clear) | K | | 0.00 |
| Income from previous months (not received) | L | | 0.00 |
| Expenditure in month (invoice not yet received) | M | | 0.00 |
| Expenditure in month (paid, cheque / DDM not yet cleared (inc VAT)) | N | | 0.00 |
| Expenditure from previous months (invoice received but not paid) | O | | 0.00 |
| Overall position as at 31.10.23 [P=J+K+L+M-N-O] | P | Total | 56,783.60 |

Accruals Account (Natwest Reserves Account)

| | | | |
|---|----------|--|-----------------|
| Opening cash balance as at 01.10.23 | | | 1,713.71 |
| Expenditure in month | | | 0.00 |
| Income in month | | | 0.00 |
| Interest received in month | | | 2.18 |
| Cash c/f at 31.10.23 | | | 1,715.89 |
| Accruals Account Analysis as at 31.10.23 | | | |
| • Mayfield Skate Park | 110.98 | | |
| • Five Ashes War Memorial | 48.20 | | |
| • Mayfield War Memorial | 1,517.00 | | |
| • Accruals/ Budget Carried Forward | 0.00 | | |
| • Total Accrued Interest to Date | 39.71 | | |
| • Total in Accruals Account | | | 1,715.89 |

Reserve Account (Barclays)

| | |
|--|-------------------|
| Opening cash balance as at 01.10.23 | 119,103.96 |
| Income in month | 0.00 |
| Transfer in from current/ accruals account | 0.00 |
| Expenditure in month | 0.00 |
| Interest received in month | 0.00 |
| Cash c/f at 31.10.23 | 119,103.96 |
| Reserves and Community Infrastructure Levy analysis on following page | |

**Attachment 1
(Continued)**

| Reserves Analysis as at 31.10.23 | | |
|---|-----------|-------------------|
| • General Reserve (15% of precept) | 16,063.00 | |
| • Emergency Funding | 5,725.00 | |
| • Minor Projects and Provisions | 15,550.00 | |
| • Community Projects | 26,247.56 | |
| • Election expenses | 5,000.00 | |
| • Office Refurbishment | 1,924.00 | |
| • Jubilee Wood Nature Trail | 114.00 | |
| • War Memorial Flowerbed Maintenance | 430.76 | |
| • Allotment Maintenance | 450.00 | |
| • Hedge/ Tree Cutting | 1,045.00 | |
| • Fingerpost Replacement and Maintenance | 3,000.00 | |
| • Streetlight Replacement / Upgrade | 5,563.00 | |
| • South Street Toilets 5 year maintenance | 5,035.00 | |
| • Legal Fees | 1,000.00 | |
| • Skate Park | 3,070.00 | |
| • Grafitti Removal | 600.00 | |
| • Tourism | 2,620.00 | |
| • Bark Chips | 4,000.00 | |
| • Community Infrastructure Levy | 20,768.71 | |
| • Total Accrued Interest to date | 897.93 | |
| • Total Reserves | | 119,103.96 |

| GO & MCC Community Infrastructure Levy Analysis for WDC as at 31.10.23 | | | |
|---|--|--|------------------|
| CIL Received from WDC | | | |
| MCC CIL Received in 2018/19 Financial Year | | | 7,381.12 |
| MCC CIL Received in 2019/20 Financial Year | | | 12,547.81 |
| MCC CIL Received in 2020/21 Financial Year | | | 21,850.11 |
| Reserves CIL Received in 2021/22 Financial Year | | | 29,766.63 |
| Reserves CIL Received in 2022/23 Financial Year | | | 3,672.08 |
| Reserves CIL Received in 2023/24 Financial Year | | | 11,981.48 |
| Total Received CIL | | | 87,199.23 |
| CIL Expenditure | | | |
| Five Ashes Speed Surveys (Paid from Reserves on 18.03.22) | | | 720.00 |
| Architects Fees 04/21-10/21 (Paid on 9.03.22 from MCC A/C) exc VAT | | | 24,375.00 |
| Five Ashes Village Hall car park (Paid from Reserves on 15.07.22) | | | 6,000.00 |
| Five Ashes Play Area Fencing and gates (Paid from Reserves on 27.07.22) | | | 5,950.00 |
| CIL c/f at 31.10.23 | | | 50,154.23 |

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Current Bank A/c

List of Payments made between 01/10/2023 and 31/10/2023

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|----------------|--------------------------|------------|-------------|----------------|--------------------------------|
| 02/10/2023 | Wealden District Council | DD | 59.00 | Direct Debit | Overflow Car Park Rates |
| 05/10/2023 | Londis | DEBIT CARD | 6.49 | F&GP Email | Office Sundry Items |
| 05/10/2023 | NEST | DD | 195.68 | Direct Debit | Clerk's Pension 10/23 |
| 06/10/2023 | Wealden Locks & Security | BACS | 40.00 | F&GP Email | Boundary Clearance |
| 06/10/2023 | Wealden Locks & Security | BACS | 59.99 | F&GP Email | Graffiti Removal |
| 06/10/2023 | Streetlights | BACS | 117.30 | F&GP Email | Repairs to Streetlight 74 |
| 06/10/2023 | Caretaker | BACS | 379.50 | F&GP Email | South St WC/ Office Cleaning |
| 06/10/2023 | Litter Picker | BACS | 140.00 | F&GP Email | Litter Picking/ Glass Sweeping |
| 06/10/2023 | JSW Creative | BACS | 100.00 | F&GP Email | IT/ Website Maintenance 10/23 |
| 16/10/2023 | British Gas | DD | 40.60 | Direct Debit | South St WC Electricity |
| 16/10/2023 | British Gas | DD | 32.11 | Direct Debit | Office Electricity |
| 20/10/2023 | SSE Energy Supply Ltd | DD | 182.90 | Direct Debit | Streetlights Electricity |
| 20/10/2023 | Wealden Locks & Security | BACS | 215.00 | F&GP Email | South St WC Repairs/ Graffiti |
| 20/10/2023 | Streetlights | DD | 2,409.60 | F&GP Email | Streetlight Mtce Contract 2/2 |
| 20/10/2023 | Compact Cutting Ltd | BACS | 372.00 | F&GP Email | Mow/ Strim Mayfield/Five Ashes |
| 20/10/2023 | Mulberry & Co | BACS | 249.12 | F&GP Email | 2023/24 Interim Audit |
| 20/10/2023 | Streetlights | BACS | 781.50 | F&GP Email | Replace Streetlight Lantern |
| 20/10/2023 | Europlants Ltd | BACS | 131.90 | F&GP Email | Winter Floral Displays |
| 20/10/2023 | Ian Armstrong | BACS | 44.00 | F&GP Email | War Memorial Gardening |
| 20/10/2023 | SWARCO UK & Ireland | BACS | 460.91 | F25SEP23/5.8 | SID Maintenance Contract |
| 20/10/2023 | We Can Source It | DEBIT CARD | 23.27 | F&GP Email | Paper Hand Towels |
| 23/10/2023 | LCN.com | DEBIT CARD | 122.39 | F&GP Email | Website Domain 2 yr Renewal |
| 25/10/2023 | Everflow Water | DD | 70.68 | Direct Debit | South ST WC Water |
| 25/10/2023 | Everflow Water | DD | 8.21 | Direct Debit | Office Water/ Waste Water |
| 26/10/2023 | Tracer Power | DEBIT CARD | 849.50 | F25SEP23/5.6 | 2 x SID Batteries |
| 26/10/2023 | Tracer Power | DEBIT CARD | -0.50 | F&GP Email | SID Rechargeable Batteries |
| 30/10/2023 | Window Cleaner | BACS | 8.00 | F&GP Email | Office Window Cleaning |
| 30/10/2023 | Sussex Christmas Trees | BACS | 1,154.00 | F&GP Email | High Street Christmas Trees |
| 30/10/2023 | Joel Miles Board | BACS | 57.50 | F&GP Email | Planning Committee Photo IDs |
| 30/10/2023 | HMRC PAYE & NI | BACS | 229.29 | F&GP Email | Employer/yea Tax/ NI 10/23 |
| 30/10/2023 | Janna Todd | BACS | 1,305.62 | F&GP Email | Clerk's Net Salary 10/23 |
| 30/10/2023 | Onecom Ltd | DD | 85.00 | Direct Debit | Office Telecoms |
| 31/10/2023 | Natwest | ACC CHARGE | 12.25 | Autodebit | Account Charges to 29/09/23 |
| Total Payments | | | 9,942.81 | | |

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Cash Received between 01/10/2023 and 31/10/2023

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|---------------------------|-------------------|-------------------------------|----------------------|
| 24/10/2023 | HM Revenue & Customs | BACS | 23/24 Q2 VAT | 1,594.18 |
| 09/10/2023 | Mayfieldians | BACS | Hire of Court Meadow 11/11/23 | 10.00 |
| 09/10/2023 | Wealden District Council | BACS | Q2 Community Toilet Scheme | 481.20 |
| 23/10/2023 | Wealden District Council | BACS | Community Infrastructure Levy | 5,981.48 |
| Total Receipts | | | | 8,066.86 |

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Summary Income & Expenditure by Budget Heading 31/10/2023

Cost Centre Report

| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|-----|-----------------------------|--------------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 100 | Precept | Income | 237,972 | 237,972 | 0 | | 100.0% |
| | | less Transfer to EMR | 130,883 | | | | |
| | | Movement to/(from) Gen Reserve | 107,089 | | | | |
| 101 | Rents | Income | 880 | 950 | 70 | | 92.6% |
| 102 | Interest Banks | Income | 602 | 60 | (542) | | 1003.7% |
| 105 | Sundry Income | Income | 12,783 | 1,604 | (11,179) | | 797.0% |
| | | less Transfer to EMR | 6,000 | | | | |
| | | Movement to/(from) Gen Reserve | 6,783 | | | | |
| | | Movement to/(from) Gen Reserve | 0 | | | | |
| | | Movement to/(from) Gen Reserve | 0 | | | | |
| 401 | Clerks Salary | Expenditure | 11,750 | 20,170 | 8,420 | 8,420 | 58.3% |
| 402 | Section 137 Grants | Expenditure | 300 | 300 | 0 | 0 | 100.0% |
| 403 | Grants | Expenditure | 4,086 | 4,700 | 614 | 614 | 86.9% |
| 404 | Village Services | Expenditure | 13,296 | 27,416 | 14,120 | 14,120 | 48.5% |
| | | plus Transfer from EMR | 0 | | | | |
| | | Movement to/(from) Gen Reserve | (13,296) | | | | |
| 405 | Street Lighting Maintenance | Expenditure | 5,321 | 12,163 | 6,842 | 6,842 | 43.7% |
| | | plus Transfer from EMR | 0 | | | | |
| | | Movement to/(from) Gen Reserve | (5,321) | | | | |
| 406 | Community | Expenditure | 7,743 | 15,098 | 7,355 | 7,355 | 51.3% |
| | | plus Transfer from EMR | 0 | | | | |
| | | Movement to/(from) Gen Reserve | (7,743) | | | | |
| 407 | Recreation | Expenditure | 3,796 | 14,710 | 10,914 | 10,914 | 25.8% |
| 408 | Rights of Way | Expenditure | 90 | 3,450 | 3,360 | 3,360 | 2.6% |
| | | plus Transfer from EMR | 1,205 | | | | |
| | | Movement to/(from) Gen Reserve | 1,115 | | | | |
| 409 | Traffic | Expenditure | 1,519 | 1,470 | (49) | (49) | 103.3% |
| | | plus Transfer from EMR | 0 | | | | |
| | | Movement to/(from) Gen Reserve | (1,519) | | | | |
| 410 | Youth | Expenditure | 1,000 | 1,000 | 0 | 0 | 100.0% |
| 413 | Council Corporate Expenses | Expenditure | 12,503 | 23,280 | 10,777 | 10,777 | 53.7% |
| | | plus Transfer from EMR | 1,293 | | | | |
| | | Movement to/(from) Gen Reserve | (11,210) | | | | |
| 414 | Extraordinary Expenses | Expenditure | 78 | 150 | 72 | 72 | 52.3% |
| 416 | Projects | Expenditure | 15,129 | 577,495 | 562,366 | 562,366 | 2.6% |
| | | plus Transfer from EMR | 13,924 | | | | |

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Summary Income & Expenditure by Budget Heading 31/10/2023

Cost Centre Report

| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|-----|--------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| | Movement to/(from) Gen Reserve | <u>(1,205)</u> | | | | | |
| 417 | Office Expenses Expenditure | 2,336 | 14,625 | 12,289 | | 12,289 | 16.0% |
| 418 | Assistant Clerk Expenditure | 0 | 10,182 | 10,182 | | 10,182 | 0.0% |
| 419 | National Insurance Costs Expenditure | 1,901 | 3,013 | 1,112 | | 1,112 | 63.1% |
| 420 | Lighting Energy Expenditure | 1,015 | 2,000 | 985 | | 985 | 50.7% |
| 421 | Reserves Expenditure | 1,000 | 64,586 | 63,586 | | 63,586 | 1.5% |
| | plus Transfer from EMR | 1,000 | | | | | |
| | Movement to/(from) Gen Reserve | <u>0</u> | | | | | |
| | Grand Totals:- Income | 252,238 | 240,586 | (11,652) | | | 104.8% |
| | Expenditure | 82,865 | 795,808 | 712,943 | 0 | 712,943 | 10.4% |
| | Net Income over Expenditure | <u>169,373</u> | <u>(555,222)</u> | <u>(724,595)</u> | | | |
| | plus Transfer from EMR | 17,423 | | | | | |
| | less Transfer to EMR | 136,883 | | | | | |
| | Movement to/(from) Gen Reserve | <u>49,913</u> | | | | | |

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Detailed Income & Expenditure by Budget Heading 31/10/2023

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|-------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 100 <u>Precept</u> | | | | | | | |
| 1076 Precept | 237,972 | 237,972 | 0 | | | 100.0% | 130,883 |
| 101 <u>Rents</u> | | | | | | | |
| 1080 Rent Income | 210 | 250 | 40 | | | 84.0% | |
| 1081 Rent Fair | 350 | 350 | 0 | | | 100.0% | |
| 1082 Rent income allotments | 320 | 350 | 30 | | | 91.4% | |
| 102 <u>Interest Banks</u> | | | | | | | |
| 1090 Bank Interest Natwest | 13 | 10 | (3) | | | 128.8% | |
| 1091 Bank Interest Barclays | 589 | 50 | (539) | | | 1178.6% | |
| 105 <u>Sundry Income</u> | | | | | | | |
| 1120 WDC Community Toilet Scheme | 802 | 1,604 | 802 | | | 50.0% | |
| 1122 Section 106/ CIL Funds | 11,981 | 0 | (11,981) | | | 0.0% | 6,000 |
| 401 <u>Clerks Salary</u> | | | | | | | |
| 4000 Clerk's Net Salary | (10,057) | (17,214) | 7,157 | | 7,157 | 58.4% | |
| 4003 Clerk's Employee NI | (574) | (984) | 410 | | 410 | 58.4% | |
| 4005 Clerk's Employee Tax | (834) | (1,402) | 568 | | 568 | 59.5% | |
| 4007 Clerk's Pension Contribution | (285) | (570) | 285 | | 285 | 49.9% | |
| 402 <u>Section 137 Grants</u> | | | | | | | |
| 4010 S137 Grants | (300) | (300) | 0 | | 0 | 100.0% | |
| 403 <u>Grants</u> | | | | | | | |
| 4020 Grants | (2,086) | (2,700) | 614 | | 614 | 77.3% | |
| 4025 Donations | (2,000) | (2,000) | 0 | | 0 | 100.0% | |
| 404 <u>Village Services</u> | | | | | | | |
| 4030 Floral Displays | (4,086) | (4,500) | 414 | | 414 | 90.8% | |
| 4032 Litter Bin Clearance | (1,238) | (3,200) | 1,963 | | 1,963 | 38.7% | |
| 4034 Dog Bin Clearance | (963) | (2,000) | 1,038 | | 1,038 | 48.1% | |
| 4035 Weed Spraying | (810) | (800) | (10) | | (10) | 101.3% | |
| 4036 Litter Collection - Villages | (740) | (1,890) | 1,150 | | 1,150 | 39.2% | |
| 4038 Winter Protection | (180) | (400) | 220 | | 220 | 45.0% | |
| 4042 Graveyard maintenance | 0 | (1,250) | 1,250 | | 1,250 | 0.0% | |
| 4044 Clock (church) maintenance | 0 | (300) | 300 | | 300 | 0.0% | |
| 4045 War Memorial area maintenance | (44) | (831) | 787 | | 787 | 5.3% | |
| 4046 Seats and Benches - Villages | (140) | (500) | 360 | | 360 | 28.0% | |
| 4050 Notice Boards - Village Maint. | 0 | (250) | 250 | | 250 | 0.0% | |
| 4052 Bus Shelters | 0 | (250) | 250 | | 250 | 0.0% | |
| 4053 Christmas Street Lights | (962) | (500) | (462) | | (462) | 192.3% | |
| 4055 South Street Toilets | (2,431) | (4,200) | 1,770 | | 1,770 | 57.9% | |
| 4056 South Street Toilet Utilities | (1,222) | (900) | (322) | | (322) | 135.8% | |
| 4061 South Street Toilet Disposable | (161) | (200) | 39 | | 39 | 80.3% | |

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Detailed Income & Expenditure by Budget Heading 31/10/2023

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|-------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4063 South Street Toilet M'tenance | (322) | (410) | 88 | | 88 | 78.6% | |
| 4064 South Street Toilets Refurb (5 | 0 | (5,035) | 5,035 | | 5,035 | 0.0% | |
| 405_Street Lighting Maintenance | | | | | | | |
| 4065 Lighting Contract Maintenance | (4,016) | (4,600) | 584 | | 584 | 87.3% | |
| 4068 Lighting Out of Contract Mtce | (1,305) | (2,000) | 695 | | 695 | 65.2% | |
| 4070 Replacement of Street Lights | 0 | (5,563) | 5,563 | | 5,563 | 0.0% | |
| 406_Community | | | | | | | |
| 4078 Security | (58) | (100) | 43 | | 43 | 57.5% | |
| 4080 Resilience Planning | 0 | (100) | 100 | | 100 | 0.0% | |
| 4083 Village Functions | 0 | (100) | 100 | | 100 | 0.0% | |
| 4088 Community Bus Service | 0 | (3,500) | 3,500 | | 3,500 | 0.0% | |
| 4089 Tourism | 0 | (3,120) | 3,120 | | 3,120 | 0.0% | |
| 4090 IT & Website Maintenance | (1,007) | (1,500) | 493 | | 493 | 67.2% | |
| 4092 ESCC Grass Cutting Contributio | (1,678) | (1,678) | 0 | | 0 | 100.0% | |
| 4096 MAYFACS Support | (5,000) | (5,000) | 0 | | 0 | 100.0% | |
| 407_Recreation | | | | | | | |
| 4098 Allotments | 0 | (1,150) | 1,150 | | 1,150 | 0.0% | |
| 4099 Allotment Lease Sth St WDC | (150) | (150) | 0 | | 0 | 100.0% | |
| 4100 Play Area Maint. - Mayfield | (130) | (2,000) | 1,870 | | 1,870 | 6.5% | |
| 4103 Play Area Maint. - Five Ashes | (105) | (1,500) | 1,395 | | 1,395 | 7.0% | |
| 4105 Mowing/ Mtce Large Areas M & F | (660) | (2,600) | 1,940 | | 1,940 | 25.4% | |
| 4106 Mowing & Strimming Five Ashes | (1,225) | (1,600) | 375 | | 375 | 76.6% | |
| 4107 Mowing & Strimming Mayfield | (945) | (1,750) | 805 | | 805 | 54.0% | |
| 4108 Crt Meadow - Seats/Benches | 0 | (250) | 250 | | 250 | 0.0% | |
| 4113 Maintenance of Boundaries | (40) | (500) | 460 | | 460 | 8.0% | |
| 4115 Safety Inspections | 0 | (360) | 360 | | 360 | 0.0% | |
| 4118 Environmental Areas | (300) | (800) | 500 | | 500 | 37.5% | |
| 4120 Play Ground Maint. | (166) | (750) | 585 | | 585 | 22.1% | |
| 4122 Graffiti Removal | (75) | (600) | 525 | | 525 | 12.5% | |
| 4127 Memorial Benches | 0 | (100) | 100 | | 100 | 0.0% | |
| 4135 Jubilee Wood Maintenance | 0 | (600) | 600 | | 600 | 0.0% | |
| 408_Rights of Way | | | | | | | |
| 4150 Rights of Way Maps | 0 | (500) | 500 | | 500 | 0.0% | |
| 4152 Tree Works | (90) | (1,500) | 1,410 | | 1,410 | 6.0% | 1,205 |
| 4155 Walks Publications | 0 | (1,450) | 1,450 | | 1,450 | 0.0% | |
| 409_Traffic | | | | | | | |
| 4163 Traffic Sign Maint. | (384) | (350) | (34) | | (34) | 109.7% | |
| 4165 Road and Pavement Maint. | 0 | (300) | 300 | | 300 | 0.0% | |
| 4170 Road Sign Finger Signposts | 0 | (300) | 300 | | 300 | 0.0% | |
| 4174 MH Car Park Maintenance | (15) | 0 | (15) | | (15) | 0.0% | |

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Detailed Income & Expenditure by Budget Heading 31/10/2023

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4176 MH Overflow Car Park Rates | (412) | 0 | (412) | | (412) | 0.0% | |
| 4178 Five Ashes Speed measures | (708) | (520) | (188) | | (188) | 136.1% | |
| 410 <u>Youth</u> | | | | | | | |
| 4195 Organised Events | (1,000) | (1,000) | 0 | | 0 | 100.0% | |
| 413 <u>Council Corporate Expenses</u> | | | | | | | |
| 4230 Elections | 0 | (5,000) | 5,000 | | 5,000 | 0.0% | |
| 4245 Subscriptions | (1,486) | (1,800) | 314 | | 314 | 82.6% | |
| 4248 MCC PWLB Loan Repayments | (1,293) | (2,590) | 1,297 | | 1,297 | 49.9% | 1,293 |
| 4250 PWLB Loan Repayments | (2,920) | (5,840) | 2,920 | | 2,920 | 50.0% | |
| 4251 Room Hire (Council Meetings) | (123) | (350) | 228 | | 228 | 35.0% | |
| 4260 Training | (240) | (700) | 460 | | 460 | 34.3% | |
| 4270 Professional fees (eg legal) | (2,071) | (4,000) | 1,929 | | 1,929 | 51.8% | |
| 4280 Auditors fees | (988) | (1,200) | 212 | | 212 | 82.3% | |
| 4300 Insurance | (3,308) | (1,100) | (2,208) | | (2,208) | 300.7% | |
| 4302 Travelling Expenses | (75) | (500) | 425 | | 425 | 14.9% | |
| 4305 Councillors Allowances | 0 | (200) | 200 | | 200 | 0.0% | |
| 414 <u>Extraordinary Expenses</u> | | | | | | | |
| 4340 Finance / Bank/Penalties Charg | (78) | (150) | 72 | | 72 | 52.3% | |
| 416 <u>Projects</u> | | | | | | | |
| 4376 Fingerpost Refurbishment | 0 | (3,000) | 3,000 | | 3,000 | 0.0% | |
| 4384 Hedge/ Tree Cutting | (2,455) | (3,500) | 1,045 | | 1,045 | 70.1% | 1,250 |
| 4385 Mayfield War Memorial | 0 | (1,517) | 1,517 | | 1,517 | 0.0% | |
| 4386 Office Refurbishment | 0 | (1,924) | 1,924 | | 1,924 | 0.0% | |
| 4390 Playground Upgrades & Bark | 0 | (4,000) | 4,000 | | 4,000 | 0.0% | |
| 4392 Jubilee Wood Nature Trail | 0 | (114) | 114 | | 114 | 0.0% | |
| 4396 Skate Park | 0 | (3,181) | 3,181 | | 3,181 | 0.0% | |
| 4397 Five Ashes War Memorial | 0 | (48) | 48 | | 48 | 0.0% | |
| 4398 Community Centre CIL | 0 | (17,404) | 17,404 | | 17,404 | 0.0% | |
| 4399 Community Centre | (12,674) | (522,038) | 509,364 | | 509,364 | 2.4% | 12,674 |
| 4400 CIL (GO) | 0 | (20,769) | 20,769 | | 20,769 | 0.0% | |
| 417 <u>Office Expenses</u> | | | | | | | |
| 4420 Rates | 0 | (2,200) | 2,200 | | 2,200 | 0.0% | |
| 4421 Water/ Waste Water | (71) | (410) | 339 | | 339 | 17.3% | |
| 4422 Electricity | (291) | (800) | 509 | | 509 | 36.3% | |
| 4430 Manor House office insurance | 0 | (200) | 200 | | 200 | 0.0% | |
| 4441 Office rent / PWLB loan repay | 0 | (5,840) | 5,840 | | 5,840 | 0.0% | |
| 4442 Office Equip. Repair / Renewal | 0 | (300) | 300 | | 300 | 0.0% | |
| 4444 OfficeEquip. Purchase | (19) | (500) | 481 | | 481 | 3.9% | |
| 4445 Stationery | (73) | (250) | 177 | | 177 | 29.1% | |
| 4447 Office support/secretarial | 0 | (100) | 100 | | 100 | 0.0% | |

Continued over page

| 20/11/2023 | | Mayfield and Five Ashes PC | | | | Page 4 | | |
|-------------------------------------|--------------------------------|--|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 12:18 | | Detailed Income & Expenditure by Budget Heading 31/10/2023 | | | | | | |
| Cost Centre Report | | | | | | | | |
| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
| 4448 | Postage | 0 | (75) | 75 | | 75 | 0.0% | |
| 4449 | Software Costs | (702) | (1,300) | 598 | | 598 | 54.0% | |
| 4450 | Miscellaneous Expenses | (222) | (500) | 278 | | 278 | 44.4% | |
| 4451 | RBS Accounting Software | (248) | (200) | (48) | | (48) | 123.8% | |
| 4455 | Office Maintenance | 0 | (500) | 500 | | 500 | 0.0% | |
| 4457 | Office Cleaning | (215) | (400) | 185 | | 185 | 53.8% | |
| 4460 | Telecoms (inc B/B) | (496) | (1,050) | 554 | | 554 | 47.2% | |
| 418 <u>Assistant Clerk</u> | | | | | | | | |
| 4480 | Salary - Assistant Clerk | 0 | (10,182) | 10,182 | | 10,182 | 0.0% | |
| 419 <u>National Insurance Costs</u> | | | | | | | | |
| 4490 | National Insurance (employers) | (864) | (1,055) | 191 | | 191 | 81.9% | |
| 4491 | Employer Pension Contribution | (1,038) | (1,958) | 920 | | 920 | 53.0% | |
| 420 <u>Lighting Energy</u> | | | | | | | | |
| 4500 | Street Lighting - Energy | (1,015) | (2,000) | 985 | | 985 | 50.7% | |
| 421 <u>Reserves</u> | | | | | | | | |
| 9005 | Gen. reserve uplift 15% of pre | 0 | (16,063) | 16,063 | | 16,063 | 0.0% | |
| 9010 | Minor Projects/ Provisions | 0 | (15,550) | 15,550 | | 15,550 | 0.0% | |
| 9015 | Emergency Funding | 0 | (5,725) | 5,725 | | 5,725 | 0.0% | |
| 9020 | Community Projects | (1,000) | (27,248) | 26,248 | | 26,248 | 3.7% | 1,000 |
| Grand Totals:- Income | | 252,238 | 240,586 | (11,652) | | | 104.8% | |
| Expenditure | | 82,865 | 795,808 | 712,943 | 0 | 712,943 | 10.4% | |
| Net Income over Expenditure | | 169,373 | (555,222) | (724,595) | | | | |
| plus Transfer from EMR | | 17,423 | | | | | | |
| less Transfer to EMR | | 136,883 | | | | | | |
| Movement to/(from) Gen Reserve | | 49,913 | | | | | | |