

**Mayfield & Five Ashes Parish Council**  
**Finance Report to 31 May 2021**

**1. Expenditure in the month**

Expenditure of £15,647.74 during May appears to be very high, however it includes £2,725 of approved 2021/22 grants and the £5,000 contribution towards MAYFACS salary costs. After these costs the monthly general operations expenditure was slightly above average with no unexpected items.

**2. Income in the Month**

£30 was received for the sale of 15 rights of ways walks booklets and £10 for the hire of Court Meadow car park for the country fair.

**3. Accruals (Natwest Reserve bank account)**

Interest of £0.07 was received for May 2021.

Funds in the accruals account are itemised below:

<b>Accruals Account Analysis:</b>	<b>£</b>
War Memorial Flowerbed Planting	170.00
Bark Chips for Mayfield Play Area	5,330.00
Fingerpost Maintenance	375.00
Weed Spraying	200.00
Skatepark Maintenance	80.00
Pre-School Tree Work	475.00
Interest	14.33
Community Donations (Details in Attachment 2)	2,224.28
<b>Total</b>	<b>8,868.61</b>

**4. Reserves (Barclays Reserve Account)**

£135 was transferred in from the current account in respect of an overpayment from nature trail reserves in April 2021.

**5. VAT**

There are no outstanding VAT claims to be received from the Inland Revenue.

**6. General Financial Health**

The financial position continues to remain healthy.

Janna Todd  
Clerk & RFO

**Attachments to this report:**

Attachment 1: Cash Financial Report Tables for May 2021  
Attachment 2: Current account expenditure for May 2021  
Attachment 3: Current account income for May 2021  
Attachment 4: Summary Management Report for May 2021

## Current Account (NatWest)

	Entry		£
<b>Opening bank cash balance at 01.05.21</b>	A		<b>58,538.81</b>
Income in month (cleared)	B		40.00
Income from previous months (cleared in month)	C		0.00
Transfer in from Barclays/ Natwest Reserves accounts	D		0.00
Expenditure in month (paid, & cleared (inc VAT))	E		15,647.74
Expenditure in month (paid & cleared, invoice not received)	F		0.00
Expenditure from previous months cleared	G		0.00
Transfers out to Barclays Reserves account	H		135.00
Transfers out to Natwest Accruals Account	I		0.00
<b>Cash c/f at bank at 31.05.21</b> [I=A+B+C+D-E-F-G-H-I]	J		<b>42,796.07</b>
Income in month (not yet received/still to clear)	K		0.00
Income from previous months (not yet received)	L		0.00
Expenditure in month (invoice not yet received)	M		0.00
Expenditure in month (paid, cheque / DDM not yet cleared (inc VAT))	N		2,920.48
Expenditure from previous months (invoice received but not paid)	O		0.00
<b>Overall position as at 31.05.21</b> [P=J+K+L+M-N-O]	P	Total	<b>39,875.59</b>

## Accruals Account (Natwest Reserves Account)

<b>Opening cash balance as at 01.05.21</b>			<b>8,868.54</b>
Expenditure in month			0.00
Income in month			0.00
Interest received in month			0.07
<b>Cash c/f at 31.05.21</b>			<b>8,868.61</b>

## Accruals Account Analysis as at 31.05.21

• Mayfield Skate Park	110.98	
• Five Ashes War Memorial	48.20	
• Mayfield War Memorial	1,517.00	
• Open Door	548.10	
• Accruals/ Budget Carried Forward	7,241.00	
• Total Accrued Interest to Date	14.33	
• <b>Total in Accruals Account</b>		<b>8,868.61</b>

## Reserve Account (Barclays)

<b>Opening cash balance as at 01.05.21</b>	<b>96,903.40</b>
Income in month	135.00
Transfer in from current/ accruals account	0.00
Expenditure in month	0.00
Transfers out to MCC Account	0.00
Interest received in month	0.00
<b>Cash c/f at 31.05.21</b>	<b>97,038.40</b>
<b>Reserves and Community Infrastructure Levy analysis on following page</b>	

Reserves Analysis as at 31.05.21			
• General Reserve (15% of precept)	16,063.00		
• Election expenses	5,000.00		
• Emergency Funding	6,769.00		
• Minor Projects and Provisions	19,427.00		
• Office Refurbishment	1,924.00		
• Jubilee Wood Nature Trail	725.00		
• Disability Access	1,000.00		
• ESCC/WDC Derogation	3,000.00		
• Hedge/ Tree Cutting	3,000.00		
• Fingerpost Replacement	3,000.00		
• Streetlight Replacement / Upgrade	5,563.00		
• South Street Toilets 5 year maintenance	4,035.00		
• Legal Fees	3,000.00		
• Community Projects	17,837.56		
• Skate Park	2,370.00		
• Grafitti Removal	400.00		
• Tourism	2,620.00		
• Walks Publications	1,300.00		
• Total Accrued Interest to date	4.84		
• <b>Total Reserves</b>			<b>97,038.40</b>

Community Infrastructure Levy Analysis for WDC as at 31.05.21			
CIL Received 2018/19 Financial Year			7,381.12
Cil Received 2019/20 Financial Year			12,547.81
CIL Received 2020/21 Financial Year			21,850.11
CIL Expenditure			0.00
<b>CIL c/f at 31.05.21</b>			<b>41,779.04</b>

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## Current Bank A/c

## List of Payments made between 01/05/2021 and 31/05/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
04/05/2021	Wealden District Council	DD	117.60	Direct Debit	South Street Toilets Rates
04/05/2021	Wealden District Council	DD	57.38	Direct Debit	Overflow Car Park Rates
04/05/2021	PWLB	DD	2,920.48	Direct Debit	Office PWLB Loan/ A/c Charges
11/05/2021	LCN.com	DEBIT CARD	145.08	F & GP Email	Business Hosting Subscription
11/05/2021	WP Forms LLC	DEBIT CARD	29.13	F & GP Email	WP Forms Basic Subscription
12/05/2021	Printerinks.Com	DEBIT CARD	140.95	F & GP Email	B & W & 3 x Colour Toner
13/05/2021	NEST	DD	181.06	Direct Debit	Clerk's June 2021 Pension
14/05/2021	Mayfield Bonfire Society	BACS	500.00	C09NOV20/11.1	2021/22 Grant
14/05/2021	Five Ashes Village Hall	BACS	500.00	C09NOV20/11.1	2021/22 Grant
14/05/2021	Mayfield Local History Society	BACS	350.00	C09NOV20/11.1	2021/22 Grant
14/05/2021	Mayfield Band	BACS	475.00	C09NOV20/11.1	2021/22 Grant
14/05/2021	Wealden Citizens Advice	BACS	200.00	C09NOV20/11.1	2021/22 Grant
14/05/2021	Mayfield Primary School	BACS	100.00	C09NOV20/11.1	2021/22 Grant for Prizes
14/05/2021	Five Ashes Primary School	BACS	100.00	C09NOV20/11.1	2021/22 Grant for Prizes
14/05/2021	Window Cleaner	BACS	6.00	F & GP Email	Office Window Cleaning
14/05/2021	EJC DuCann	BACS	100.00	F & GP Email	Grit Storage 01/21 - 05/21
14/05/2021	Streelights	BACS	2,294.87	F & GP Email	Streelights Mtce Contract
14/05/2021	Compact Cutting	BACS	300.00	F & GP Email	Weedspraying 05/21
14/05/2021	Caretaker	BACS	704.00	F & GP Email	South St Toilets/ Office Clean
14/05/2021	KSS Air Ambulance	BACS	500.00	C09NOV20/11.1	2021/22 Grant
14/05/2021	Wrimes Cosmetics Ltd	DEBIT CARD	15.98	F & GP Email	2 x 1l Meeting Hand Sanitiser
14/05/2021	Anglo Continental Clock Co	DEBIT CARD	12.95	F & GP Email	Office Wall Clock
14/05/2021	Nyalkoran Ltd	DEBIT CARD	1.41	F & GP Email	Office Stationery
14/05/2021	Amazon Services Europe	DEBIT CARD	42.23	F & GP Email	CCTV Cameras/Signs/Stationery
14/05/2021	Amazon EU Sarl	DEBIT CARD	22.16	F & GP Email	Surface Cleaner/ Stationery
17/05/2021	SSE Energy Supply Ltd	DD	62.00	Direct Debit	South St Toilets Electricity
17/05/2021	Zoom	DEBIT CARD	14.39	F & GP Email	Monthly Meeting Subscription
18/05/2021	EDF Energy	DD	20.00	Direct Debit	Office Electricity
24/05/2021	SSE Energy Supply Ltd	DD	193.82	Direct Debit	Streelights Electricity
24/05/2021	Barclays A/c	Reserves	135.00		Overpayment of Reserves
28/05/2021	Castle Water	BACS	174.13	F & GP Email	South St Toilets Water
28/05/2021	Mulberry & Co	BACS	180.00	F & GP Email	2020/21 Internal Audit
28/05/2021	Business Services at CAS	BACS	915.74	F & GP Email	2021/22 PC Insurance
28/05/2021	Litter Picker	BACS	120.00	F & GP Email	Litter Picking 05/2021
28/05/2021	MAYFACS	BACS	5,000.00	C09NOV20/11.1	2021/22 Salary Contribution
28/05/2021	Compact Cutting	BACS	324.00	F & GP Email	Mow/Strim Mayfield/5Ashes
28/05/2021	Streelights	BACS	117.30	F & GP Email	Repairs to Streetlight 93
28/05/2021	HMRC PAYE & NI	BACS	221.34	F & GP Email	Employee/yer Tax/ NI 05/21
28/05/2021	Janna Todd	BACS	1,194.02	F & GP Email	Clerk's 05/2021 Net Salary
28/05/2021	Onecom	DD	65.20	Direct Debit	Office Telecoms
28/05/2021	Wealden District Council	DD	150.00	Direct Debit	Garden Plots Ground Rent
Total Payments			18,703.22		

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Current Bank A/c

Cash Received between 01/05/2021 and 31/05/2021

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
07/05/2021	Four Winds	BACS	15 x ROW Booklets	30.00
07/05/2021	S A Tibbles	BACS	Hire of Court Meadow Car Park	10.00
Total Receipts				40.00

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## Summary Income &amp; Expenditure by Budget Heading 31/05/2021

## Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Precept	Income	118,986	237,972	118,986		50.0%
101	Rents	Income	30	930	900		3.2%
102	Interest Banks	Income	0	156	156		0.1%
105	Sundry Income	Income	30	1,634	1,604		1.8%
	less Transfer to EMR		0				
	Movement to/(from) Gen Reserve		30				
	Movement to/(from) Gen Reserve		0				
	Movement to/(from) Gen Reserve		0				
401	Clerks Salary	Expenditure	2,726	19,419	16,693	16,693	14.0%
402	Section 137 Grants	Expenditure	200	200	0	0	100.0%
403	Grants	Expenditure	2,525	2,677	152	152	94.3%
404	Village Services	Expenditure	1,487	25,740	24,253	24,253	5.8%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		(1,487)				
405	Street Lighting Maintenance	Expenditure	2,010	12,263	10,253	10,253	16.4%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		(2,010)				
406	Community	Expenditure	7,429	21,709	14,280	14,280	34.2%
	plus Transfer from EMR		692				
	Movement to/(from) Gen Reserve		(6,737)				
407	Recreation	Expenditure	961	24,375	23,414	23,414	3.9%
408	Rights of Way	Expenditure	0	2,450	2,450	2,450	0.0%
409	Traffic	Expenditure	57	2,360	2,303	2,303	2.4%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		(57)				
410	Youth	Expenditure	0	500	500	500	0.0%
413	Council Corporate Expenses	Expenditure	5,284	14,650	9,366	9,366	36.1%
414	Extraordinary Expenses	Expenditure	1	0	(1)	(1)	0.0%
416	Projects	Expenditure	990	308,628	307,638	307,638	0.3%
	plus Transfer from EMR		990				
	Movement to/(from) Gen Reserve		0				
417	Office Expenses	Expenditure	358	12,240	11,882	11,882	2.9%
418	Assistant Clerk	Expenditure	0	100	100	100	0.0%
419	National Insurance Costs	Expenditure	450	3,147	2,698	2,698	14.3%
420	Lighting Energy	Expenditure	166	2,997	2,831	2,831	5.5%
421	Reserves	Expenditure	0	35,490	35,490	35,490	0.0%

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## Summary Income &amp; Expenditure by Budget Heading 31/05/2021

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	119,046	240,692	121,646			49.5%
Expenditure	24,643	488,945	464,302	0	464,302	5.0%
Net Income over Expenditure	<u>94,403</u>	<u>(248,253)</u>	<u>(342,656)</u>			
plus Transfer from EMR	1,682					
less Transfer to EMR	0					
Movement to/(from) Gen Reserve	<u>96,085</u>					