



Parish Council Members are summoned to the meeting of:

Mayfield and Five Ashes Parish Council Rights of Ways and Trees Advisory

Venue: Zoom

Date: Wednesday 07 July 2021

Time: 13:00

Issued: 02 July 2021

The Clerk's Office
Old Manor House
High Street
Mayfield
TN20 6AL
Tel: 01435 873784
Email: clerk@mayfieldfiveashes.org.uk

Signed

Dated

02/07/2021

Janna Todd Parish Clerk

**The public or press are welcome to observe the meeting remotely
Please note that an audio recording of this meeting can be requested by the Committee Chairman*

Agenda

- 1. Election of Chairman**
- 2. Apologies for absence**
 - To receive any apologies for absence
- 3. Declarations of substitute members**
 - The chairman to ask if any Member present is substituting for another Member
- 4. Reappointment of Lay-members**
- 5. Declarations of interests on agenda items**
 - Declarations of interests by Councillors on any of the agenda items
- 6. **Public questions and comments**
 - Ten minutes are available for the public to express a view or ask a question on the agenda
- 7. Minutes of meeting 28 April 2021 (previously adopted)**
 - Update and matters arising from the minutes
- 8. Trees report (information previously circulated)**
 - To receive information from the Tree Warden if available
 - To discuss felling/ reducing sycamore trees at Court Meadow car park
- 9. Volunteer maintenance team report (previously circulated)**
 - Review of work programme
 - To note WDC is responsible for clearance in twitten joining Mount Reed and Holly Beech Lane
 - To note any reports of other maintenance issues
- 10. Items of information and next agenda items**
 - Any other items of information

**For the meeting link please email clerk@mayfieldfiveashes.org.uk at least one hour before the meeting.*

***It is requested that any questions for the committee relevant to the agenda items should be forwarded by email at least an hour in advance of the meeting. The chairman may then provide an oral response or direct that a written response be given. You will only be permitted to speak at the Chairman's discretion and you will be on mute at all other times unless invited to speak. The Clerk's e-mail address is clerk@mayfieldfiveashes.org.uk*