

Mayfield & Five Ashes Parish Council
Finance Report to 31 January 2021

1. Expenditure in the month

Expenditure for general operational costs was £6,892.78 during January 2021 which is roughly average. It included the 2020/21 contribution of £2,969.64 to East Sussex County Council for the Community Bus Service provided by Wealdlink Community Transport.

2. Income in the Month

£341 of Emergency Funding reserves for additional Covid-19 cleaning at South Street was transferred in from the Barclays Account.

3. Accruals (Natwest Reserve bank account)

Interest of £0.02 was received for January 2021.

4. Reserves (Barclays Reserve Account)

£341 from Emergency Funding reserves was transferred to the current account as mentioned above.

5. VAT

The 2020/21 quarter three VAT claim of £1,487.72 is awaited from the Inland Revenue.

6. General Financial Health

Finances continue to remain healthy.

Janna Todd
Clerk & RFO

Attachments to this report:

Attachment 1:	Cash Financial Report Tables for January 2021
Attachment 2:	Current account expenditure for January 2021
Attachment 3:	Current account income for January 2021
Attachment 4:	Summary Management Report for January 2021

Current Account (NatWest)

	Entry		£
Opening bank cash balance at 01.01.21	A		38,956.33
Income in month (cleared)	B		0.00
Income from previous months (cleared in month)	C		0.00
Transfer in from Barclays/ Natwest Reserves accounts	D		341.00
Expenditure in month (paid, & cleared (inc VAT))	E		6,711.72
Expenditure in month (paid & cleared, invoice not received)	F		0.00
Expenditure from previous months cleared	G		0.00
Transfers out to Barclays Reserves account	H		0.00
Transfers out to MCC Account	I		0.00
Cash c/f at bank at 31.01.21 [I=A+B+C+D-E-F-G-H-I]	J		32,585.61
Income in month (not yet received/still to clear)	K		0.00
Income from previous months (not yet received)	L		0.00
Expenditure in month (invoice not yet received)	M		0.00
Expenditure in month (paid, cheque / DDM not yet cleared (inc VAT))	N		181.06
Expenditure from previous months (invoice received but not paid)	O		0.00
Overall position as at 31.01.21 [P=J+K+L+M-N-O]	P	Total	32,404.55

Accruals Account (Natwest Reserves Account)

Opening cash balance as at 01.01.21			2,238.37
Expenditure in month			0.00
Income in month			0.00
Interest received in month			0.02
Cash c/f at 31.01.21			2,238.39
Accruals Account Analysis as at 31.01.21			
• Mayfield Skate Park	110.98		
• Five Ashes War Memorial	48.20		
• Mayfield War Memorial	1,517.00		
• Open Door	548.10		
• Accruals/ Budget Carried Forward	0.00		
• Total Accrued Interest to Date	14.11		
• Total in Accruals Account			2,238.39

Reserve Account (Barclays)

Opening cash balance as at 01.01.21	98,555.82
Income in month	0.00
Transfer in from current/ accruals account	0.00
Expenditure in month	341.00
Transfers out to MCC Account	0.00
Interest received in month	0.00
Cash c/f at 31.01.21	98,214.82
Reserves and Community Infrastructure Levy analysis on following page	

Reserves Analysis as at 31.01.21			
• General Reserve (15% of precept)	16,063.00		
• Election expenses	5,000.00		
• Emergency Funding	7,748.00		
• Minor Projects and Provisions	15,375.00		
• Office Refurbishment	1,924.00		
• War Memorial Railings	1,590.00		
• Jubilee Wood Nature Trail	5,000.00		
• Disability Access	1,000.00		
• ESCC/WDC Derogation	3,000.00		
• Hedge/ Tree Cutting	3,000.00		
• Fingerpost Replacement	3,000.00		
• Streetlight Replacement / Upgrade	5,563.00		
• South Street Toilets 5 year maintenance	4,655.00		
• Legal Fees	3,000.00		
• Community Projects	15,604.56		
• Skate Park	1,700.00		
• Graffiti Removal	400.00		
• Tourism	2,620.00		
• Walks Publications	1,300.00		
• Total Accrued Interest to date	672.26		
• Total Reserves			98,214.82

Community Infrastructure Levy Analysis for WDC as at 31.01.21				
CIL Received 2018/19 Financial Year				7,381.12
Cil Received 2019/20 Financial Year				12,547.81
CIL Received 2020/21 Financial Year				21,850.11
CIL Expenditure				0.00
CIL c/f at 31.12.21				41,779.04

Date: 12/02/2021

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Current Bank A/c

List of Payments made between 01/01/2021 and 31/01/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/01/2021	Wealden District Council	BACS	120.00	Direct Debit	South Street Toilets Rates
01/01/2021	Wealden District Council	BACS	56.00	Direct Debit	Overflow Car Park Rates
05/01/2021	Castle Water	DD	5.35	Direct Debit	Office Water
12/01/2021	N Power Business	DD	184.16	Direct Debit	Final Electricity Bill
12/01/2021	EDF Energy	DD	20.00	Direct Debit	EDF Energy
15/01/2021	Zoom	DEBIT CARD	14.39	F & GP Email	Monthly Room Hire
19/01/2021	Shop Inc Ltd	DEBIT CARD	4.99	F & GP Email	Stationery
19/01/2021	OMG How Cheap Ltd	DEBIT CARD	7.38	F & GP Email	Stationery
22/01/2021	SSE Energy Supply Ltd	DD	252.13	Direct Debit	Streetlights Electricity 12/20
28/01/2021	HM Land Registry	DEBIT CARD	6.00	F & GP Email	Land Register & Title Purchase
29/01/2021	Wightman & Parrish	BACS	50.74	F & GP Email	4 x Toilet Tissue Dispensers
29/01/2021	Streetlights	BACS	751.50	F & GP Email	Column Extension & Lamp no.91
29/01/2021	Litter Picker	BACS	80.00	F & GP Email	Litter Picking 01.2021
29/01/2021	Window Cleaner	BACS	6.00	F & GP Email	Office Window Cleaning
29/01/2021	Caretaker	BACS	704.00	F & GP Email	South St Toilets/Office Clean
29/01/2021	East Sussex County Council	BACS	2,969.64	F & GP Email	2020/21 Community Bus Service
29/01/2021	HMRC PAYE & NI	BACS	214.83	F & GP Email	Employee/yer Tax/ NI 01.21
29/01/2021	Janna Todd	BACS	1,202.22	F & GP Email	Clerk's 01,2021 Net Salary
29/01/2021	Onecom	DD	62.39	direct Debit	Office Telecoms
31/01/2021	NEST	DD	181.06	Direct Debit	Clerk's 01.21 Pension
Total Payments			<u>6,892.78</u>		

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Current Bank A/c

Cash Received between 01/01/2021 and 31/01/2021

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
27/01/2021	Barclays A/c	Reserves	Covid-19 Cleaning Reserves	341.00
Total Receipts				341.00

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Summary Income & Expenditure by Budget Heading 31/01/2021

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Precept	Income	237,972	237,972	0		100.0%
101	Rents	Income	515	930	415		55.4%
102	Interest NWB	Income	1	6	5		14.8%
105	Sundry Income	Income	23,357	1,634	(21,723)		1429.4%
	less Transfer to EMR		600				
	Movement to/(from) Gen Reserve		<u>22,757</u>				
106	Interest Barclays	Income	141	236	95		59.8%
401	Clerks Salary	Expenditure	14,718	18,473	3,755	3,755	79.7%
402	Section 137 Grants	Expenditure	200	200	0	0	100.0%
403	Grants	Expenditure	1,750	1,950	200	200	89.7%
404	Village Services	Expenditure	13,080	22,680	9,600	9,600	57.7%
405	Street Lighting Maintenance	Expenditure	4,822	12,083	7,261	7,261	39.9%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		<u>(4,822)</u>				
406	Community	Expenditure	13,875	15,200	1,325	1,325	91.3%
	plus Transfer from EMR		3,532				
	Movement to/(from) Gen Reserve		<u>(10,343)</u>				
407	Recreation	Expenditure	5,731	15,480	9,749	9,749	37.0%
408	Rights of Way	Expenditure	0	1,450	1,450	1,450	0.0%
409	Traffic	Expenditure	807	1,705	898	898	47.4%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		<u>(807)</u>				
410	Youth	Expenditure	0	500	500	500	0.0%
411	Public Entertainment	Expenditure	1,000	1,000	0	0	100.0%
413	Council Corporate Expenses	Expenditure	3,487	11,453	7,966	7,966	30.4%
416	Projects	Expenditure	2,661	86,376	83,715	83,715	3.1%
	plus Transfer from EMR		2,660				
	Movement to/(from) Gen Reserve		<u>(1)</u>				
417	Office Expenses	Expenditure	9,294	13,060	3,766	3,766	71.2%
418	Assistant Clerk	Expenditure	0	100	100	100	0.0%
419	National Insurance Costs	Expenditure	2,392	2,940	548	548	81.4%
420	Lighting Energy	Expenditure	1,569	2,202	633	633	71.3%
421	Reserves	Expenditure	0	31,438	31,438	31,438	0.0%
Grand Totals:- Income			261,986	240,778	(21,208)		108.8%
Expenditure			75,387	238,290	162,903	0	162,903
Net Income over Expenditure			186,599	2,488	(184,111)		
plus Transfer from EMR			6,192				
less Transfer to EMR			600				

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Summary Income & Expenditure by Budget Heading 31/01/2021**Cost Centre Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>192,191</u>					