

**Mayfield & Five Ashes Parish Council**  
**Finance Report to 31 October 2020**

**1. Expenditure in the month**

Expenditure of £6,991.02 during October 2020 is average. The highest item of expenditure, £2,294.87, was in respect of the second tranche of the 2020/21 streetlights maintenance contract.

**2. Income in the Month**

£341 of Emergency Funding reserves was transferred in from the Barclays Account for additional Covid-19 cleaning at South Street Toilets. £120 was transferred in from Community Centre reserves for the subscription to Action in Rural Sussex for community hall advice.

**3. Accruals (Natwest Reserve bank account)**

Interest of £0.02 was received for October 2020.

Funds in the accruals account:

<b>Accruals Account Analysis:</b>	<b>£</b>
Interest	14.05
Community Donations (Details in Attachment 2)	2,224.28
<b>Total</b>	<b>2,238.33</b>

**4. Reserves (Barclays Reserve Account)**

£461 was transferred to the current account from reserves as detailed in 2 above.

**5. VAT**

£1,907.36 was received from the Inland Revenue for the 2020/21 Q2 VAT claim.

**6. General Financial Health**

Finances continue to remain in a healthy position.

Janna Todd  
Clerk & RFO

**Attachments to this report:**

Attachment 1: Cash Financial Report Tables for October 2020  
Attachment 2: Current account expenditure for October 2020  
Attachment 3: Current account income for October 2020  
Attachment 4: Summary Management Report for October 2020

## Current Account (NatWest)

	Entry		£
<b>Opening bank cash balance at 01.10.20</b>	A		<b>187,921.59</b>
Income in month (cleared)	B		1,917.36
Income from previous months (cleared in month)	C		0.00
Transfer in from Barclays/ Natwest Reserves accounts	D		461.00
Expenditure in month (paid, & cleared (inc VAT))	E		6,991.02
Expenditure in month (paid & cleared, invoice not received)	F		0.00
Expenditure from previous months cleared	G		0.00
Transfers out to Barclays Reserves account	H		0.00
Transfers out to Natwest Accruals Account	I		0.00
<b>Cash c/f at bank at 31.10.20 [I=A+B+C+D-E-F-G-H-I]</b>	J		<b>183,308.93</b>
Income in month (not yet received/still to clear)	K		401.00
Income from previous months (not yet received)	L		0.00
Expenditure in month (invoice not yet received)	M		0.00
Expenditure in month (paid, cheque / DDM not yet cleared (inc VAT))	N		0.00
Expenditure from previous months (invoice received but not paid)	O		0.00
General Operation Funds		52,545.93	
Mayfield Community Centre Funds		130,763.00	
<b>Overall position as at 31.10.20 [P=J+K+L+M-N-O]</b>	P	Total	<b>183,709.93</b>

## Accruals Account (Natwest Reserves Account)

<b>Opening cash balance as at 01.10.20</b>			<b>2,238.31</b>
Expenditure in month			0.00
Income in month			0.00
Interest received in month			0.02
<b>Cash c/f at 31.10.20</b>			<b>2,238.33</b>

## Accruals Account Analysis as at 31.10.20

• Mayfield Skate Park	110.98	
• Five Ashes War Memorial	48.20	
• Mayfield War Memorial	1,517.00	
• Open Door	548.10	
• Accruals/ Budget Carried Forward	0.00	
• Total Accrued Interest to Date	14.05	
<b>• Total in Accruals Account</b>		<b>2,238.33</b>

## Reserve Account (Barclays)

<b>Opening cash balance as at 01.10.20</b>	<b>194,350.97</b>
Income in month	0.00
Transfer in from current/ accruals account	0.00
Expenditure in month	461.00
Interest received in month	0.00
<b>Cash c/f at 31.10.20</b>	<b>193,889.97</b>
<b>Reserves and Community Infrastructure Levy analysis on following page</b>	

Reserves Analysis as at 31.10.20			
• General Reserve (15% of precept)	16,063.00		
• Election expenses	5,000.00		
• Emergency Funding	8,790.00		
• Minor Projects and Provisions	15,375.00		
• Office Refurbishment	1,924.00		
• War Memorial Railings	1,590.00		
• Jubilee Wood Nature Trail	5,000.00		
• Disability Access	1,000.00		
• ESCC/WDC Derogation	3,000.00		
• Hedge/ Tree Cutting	3,000.00		
• Fingerpost Replacement	3,000.00		
• Streetlight Replacement / Upgrade	5,563.00		
• South Street Toilets 5 year maintenance	4,655.00		
• Legal Fees	3,000.00		
• Community Centre	52,358.88		
• Community Hall CIL	41,779.04		
• Community Projects	16,104.56		
• Skate Park	1,700.00		
• Graffiti Removal	400.00		
• Tourism	2,620.00		
• Walks Publications	1,300.00		
• Total Accrued Interest to date	667.49		
• <b>Total Reserves</b>			<b>193,889.97</b>

Community Infrastructure Levy Analysis as at 31.10.20			
CIL Received 2018/19 Financial Year			7,381.12
Cil Received 2019/20 Financial Year			12,547.81
CIL Received 2020/21 Financial Year			21,850.11
CIL Expenditure			0.00
<b>CIL c/f at 31.10.20</b>			<b>41,779.04</b>

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## Current Bank A/c

## List of Payments made between 01/10/2020 and 31/10/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/10/2020	Wealden District Council	DD	56.00	Direct Debit	Overflow Car Park Rates
01/10/2020	Wealden District Council	DD	120.00	Direct Debit	South Street Toilets Rates
05/10/2020	Castle Water	DD	5.35	Direct Debit	Office Water
12/10/2020	NEST	DD	210.10	Direct Debit	Clerk's October 2020 Pension
12/10/2020	Action in Rural Sussex	BACS	144.00	F & GP Email	2020/21 MCC Subscription
12/10/2020	SWARCO Traffic Ltd	BACS	295.20	F & GP Email	Annual Maintenance Contract
12/10/2020	EJC DuCann	BACS	60.00	F & GP Email	Repairs to Benches
12/10/2020	Streetlights	BACS	210.00	F & GP Email	Repairs to Streetlight 91
12/10/2020	Compact Cutting	BACS	384.00	F & GP Email	Mowing Environmental Areas
12/10/2020	Wicksteed Leisure Ltd	BACS	288.00	F & GP Email	Playground Safety Inspections
12/10/2020	Compact Cutting	BACS	144.00	F & GP Email	Court Meadow Hedge Cutting
15/10/2020	Zoom	DEBIT CARD	14.39	F & GP Email	Monthly Meeting Subscription
19/10/2020	SSE Energy Supply Ltd	DD	174.39	F & GP Email	Streetlights Electricity
19/10/2020	Poppy Shop UK	DEBIT CARD	39.97	F & GP Email	Remembrance Day Wreaths
28/10/2020	WDALC	BACS	33.00	F & GP Email	2020/21 Subscription
28/10/2020	Amazon EU Sarl	BACS	5.99	F & GP Email	AA Wireless Mouse Batteries
28/10/2020	Caretaker	BACS	704.00	F & GP Email	South St Toilets/ Office Clean
28/10/2020	Litter Picker	BACS	80.00	F & GP Email	Litter Picking 10/2020
28/10/2020	Window Cleaner	BACS	6.00	F & GP Email	Office Window Cleaning 10/20
28/10/2020	Streetlights	BACS	2,294.87	F & GP Email	2020/21 Contract Tranche 2
28/10/2020	HMRC PAYE & NI	BACS	314.19	F & GP Email	Employee/yer Tax /NI 10/20
28/10/2020	Janna Todd	BACS	1,345.18	F & GP Email	Clerks 10/20 Salary/Backdated
30/10/2020	Onecom	DD	62.39	Direct Debit	Office Telecoms
Total Payments			6,991.02		

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**Current Bank A/c****Cash Received between 01/10/2020 and 31/10/2020**

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<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
12/10/2020	Barclays A/c	Reserves	Community Hall Reserves (AIRS)	120.00
28/10/2020	Barclays A/c	Reserves	Emergency Funding Covid Clean	341.00
30/10/2020	Country Market Fairs	BACS	Hire of Court Meadow Car Park	10.00
19/10/2020	HM Revenue & Customs	BACS	2020/21 Q2 VAT Return	1,907.36
30/10/2020	Wealden District Council	BACS	2020/21 Q2 Comm Toilet Scheme	401.00
<b>Total Receipts</b>				<b>2,779.36</b>

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## Summary Income &amp; Expenditure by Budget Heading 31/10/2020

## Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Precept	Income	237,972	237,972	0		100.0%
101	Rents	Income	515	930	415		55.4%
102	Interest NWB	Income	1	6	5		13.8%
105	Sundry Income	Income	22,712	1,634	(21,078)		1390.0%
	less Transfer to EMR		0				
	Movement to/(from) Gen Reserve		<u>22,712</u>				
106	Interest Barclays	Income	136	236	100		57.8%
401	Clerks Salary	Expenditure	10,602	18,473	7,871	7,871	57.4%
402	Section 137 Grants	Expenditure	200	200	0	0	100.0%
403	Grants	Expenditure	1,750	1,950	200	200	89.7%
404	Village Services	Expenditure	8,256	22,680	14,424	14,424	36.4%
405	Street Lighting Maintenance	Expenditure	4,195	12,083	7,888	7,888	34.7%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		<u>(4,195)</u>				
406	Community	Expenditure	9,751	15,200	5,449	5,449	64.2%
	plus Transfer from EMR		2,490				
	Movement to/(from) Gen Reserve		<u>(7,261)</u>				
407	Recreation	Expenditure	4,478	15,480	11,002	11,002	28.9%
408	Rights of Way	Expenditure	0	1,450	1,450	1,450	0.0%
409	Traffic	Expenditure	639	1,705	1,066	1,066	37.5%
	plus Transfer from EMR		0				
	Movement to/(from) Gen Reserve		<u>(639)</u>				
410	Youth	Expenditure	0	500	500	500	0.0%
411	Public Entertainment	Expenditure	1,000	1,000	0	0	100.0%
413	Council Corporate Expenses	Expenditure	3,396	11,453	8,057	8,057	29.7%
416	Projects	Expenditure	2,161	86,376	84,215	84,215	2.5%
	plus Transfer from EMR		2,160				
	Movement to/(from) Gen Reserve		<u>(1)</u>				
417	Office Expenses	Expenditure	5,258	13,060	7,803	7,803	40.3%
418	Assistant Clerk	Expenditure	0	100	100	100	0.0%
419	National Insurance Costs	Expenditure	1,716	2,940	1,224	1,224	58.4%
420	Lighting Energy	Expenditure	1,018	2,202	1,184	1,184	46.2%
421	Reserves	Expenditure	0	31,438	31,438	31,438	0.0%
Grand Totals:- Income			<b>261,336</b>	<b>240,778</b>	<b>(20,558)</b>		<b>108.5%</b>
Expenditure			<b>54,419</b>	<b>238,290</b>	<b>183,871</b>	<b>0</b>	<b>183,871</b>
Net Income over Expenditure			<u><b>206,917</b></u>	<u><b>2,488</b></u>	<u><b>(204,429)</b></u>		
plus Transfer from EMR			<b>4,650</b>				
less Transfer to EMR			<b>0</b>				

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**Summary Income & Expenditure by Budget Heading 31/10/2020****Cost Centre Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>211,567</u>					