

The Meeting of

Mayfield and Five Ashes Parish Council Ordinary Meeting

Venue Five Ashes Village Hall

Date Monday 09 June 2014

Time 19:30



Adopted

Minutes

Chairman Cllr Jerry Watkiss

Attendance

Councillors:

Jerry Watkiss	Present and Voting
Chris Lilly	Present and Voting
Warwick Child	Present and Voting
Robert Fitzsimmons	Present and Voting
Graham Playfoot	Present and Voting
Andrew Burnett	Present and Voting
Deveda Redman	Present and Voting
Elaine Wheeler	Present and Voting
Rosemary Neal	Present and Voting
Jane Driscoll	Present and Voting
Monica Aitken	Present and Voting
Lloyd McLean	Present and Voting

Also in attendance:

Cllr Bob Standley (ESCC & WDC), Cllr Brian Redman (WDC) and Janna Todd (Parish Clerk)
There were no members of the public present.

Public Questions

- There were no public questions.

1. Apologies for Absence

- 1.1. Cllr Patricia Balfour, Cllr Ian Parker, Cllr Gill Weavers, Cllr Chris Dowling(ESCC), Cllr Graham Wells(WDC), PCSO Julie Pearce-Martin, PCSO Matt Boyle & PCSO Paula Gatward(Sussex Police).

2. Declarations of Interests

- 2.1. There were no declarations of interests.

3. Chairman's Announcements

- 3.1. The lease for South Street toilets has been signed and returned to WDC.
- 3.2. The Mayfield Post Office Local in Mace opened today at 1pm.
- 3.3. Cllr Aitken will attend the Southmead Close Walkabout on Monday 7 July 2014 .

4. Minutes of the meeting of the Full Council held 12 May 2014 (previously circulated)

- 4.1. The minutes were amended to show Cllr Aitken as member of the Planning Executive and Cllr Playfoot as member of Community Safety and Traffic Committee.
- 4.2. The minutes were adopted by unanimous vote.

Matters arising from the minutes:

- 4.3. The missing parking restriction signs in Mayfield High Street have been replaced.
- 4.4. Leeds Lane has been resurfaced to a very high standard.

5. Report from East Sussex County Council (previously circulated)

- 5.1. Cllr Standley informed that a consultation has been launched on the requirement for the provision of community meals from residents.
- 5.2. The consultation on ESCC's Waste and Mineral Plan does not refer to oil or gas exploration.
- 5.3. The overall Ofsted inspection on safeguarding children was good.

6. Reports from Wealden District Council

- 6.1. The Safety in Action Days in Crowborough and Herstmonceaux were successful.
- 6.2. The WDC Coast and County Walking Festival will take place between 27 September and 5 October 2014 with the walks advertised on their website.
- 6.3. There is great concern following a review showing that the number of children killed on Wealden's roads and seriously injured has risen due to an increase in road traffic accidents.
- 6.4. Waste and recycling has improved with only 3.8% going to landfill.
- 6.5. Following the car parking consultation the maximum stay in South Street car park will be 23 hours.
- 6.6. Frequently missed refuse collections between Criers Lane and Holly Beech lane in Five Ashes and where Fletching Street becomes Coggins Mill Lane in Mayfield were reported.

7. Finance Report (previously circulated)

- 7.1. The Finance Report for April 2014 was reviewed by Cllr Lilly.
- 7.2. Expenditure was below average for April 2014 and general financial health is as expected.
- 7.3. £17.5K was transferred to the Barclays's Reserve account for projects.
- 7.4. The first half of the precept was received and a VAT claim made for just under £1000.
- 7.5. Funds for the maintenance of the Mayfield War Memorial will be transferred from general reserves to the Unity Trust Bank Projects Account. **Action JT**

8. Minutes for adoption (previously circulated).

- 8.1. The following minutes were adopted by unanimous vote after one minor amendment:
 - A19MAY14 Annual Parish Meeting
 - P19MAY14 Planning Executive
 - R21MAY14 Rights of Ways and Trees
 - F28MAY14 Finance and General Purposes

Matters arising from the minutes

- 8.2. The cost for replacing failed streetlights with LED's is being ascertained.

9. 2013/14 Annual Return

- 9.1. The 2013/14 accounting statements were approved by UNANIMOUS vote.
- 9.2. The 2013/14 annual governance statement was approved by UNANIMOUS vote.

10. Cessation of licence for Bridleway 92

- 10.1. Cllr Standley informed that if neither Rotherfield or Mayfield and Five Ashes Parish Councils purchase the land currently known as BW92 then ESCC intends to dispose of it.
- 10.2. ESCC were unaware that the land falls within two different Parishes.
- 10.3. It was agreed to determine whether Rotherfield Parish Council is interested in purchasing their share of the land. **Action JT**
- 10.4. A letter will be written to ESCC to inform that the Parish Council wishes the land to remain as a pathway and to determine whether a lower valuation than 30K could be agreed. The maintenance costs for BW92 will also need to be ascertained and the ownership and responsibility for the maintenance of the tunnel beneath the A267 will need to be established. **Action JT**

11. Cat Bells request for access to Court Meadow

- 11.1. A formal request from the owner of Cat Bells for access to and from the rear of the property by developers through Court Meadow was discussed.
- 11.2. It was agreed that this would not be possible for the following reasons:
- The footpath is being resurfaced in August 2014 and access by a mini digger or fork lift truck would damage the new surface.
 - Cat Bells is situated adjacent to the section of pathway that does not belong to the Parish Council so access cannot be granted
 - The landowner of Cat Bells had informed the Planning Executive that all building materials would be transported to and from the site via Fletching Street. The meeting agreed that this route should continue to be used for all movement of plant and materials **Action JT**

12. Court Meadow environmental areas

- 12.1. It was agreed that a strip of the environmental areas adjacent to footpaths would be cut short to prevent vegetation overhanging the paths.
- 12.2. The small triangular environmental area at the bottom east of Court Meadow will be mown in conjunction with the playing field.
- 12.3. A winding path will be mown within the environmental area adjacent to FP55. **Action JT**

13. Mayfield recycling centre

- 13.1. It was agreed that with the improved recycling kerbside collection fewer recycling bins are required in the Memorial Hall car park. This would provide additional car parking spaces.
- 13.2. Advice on how to proceed will be sought from WDC and Kier. **Action JT**

14. Committee Reports

- 14.1. Finance and General Purposes
- The Parish Clerk has been reappointed as RFO.
- 14.2. Rights of Ways and Trees
- Nothing further to report
- 14.3. Planning Committee
- A planning application has been received from the Middlehouse Hotel for a rear extension to increase seating numbers.
- 14.4. Community Safety and Traffic

- Nothing further to report

14.5. Community Development

- Nothing further to report

15. Reports from representatives

15.1. Argos Hill Windmill

- Nothing further to report

15.2. Chamber of Commerce

- There has been increased activity on Facebook concerning Mayfield residents and shop workers parking in the High Street.

15.3. Wealden District Association of Local Councils

- Minutes from the last meeting are awaited.

15.4. Parish Planning meeting

- Nothing to report.

16. Other items of information and next agenda items

16.1. Representatives for the Rural Local Council Sounding Board will be:

- Rural Transport – Cllr Redman
- Rural Broadband – Cllr Lilly
- Rural Fuel Poverty – Cllr Balfour will be requested to represent.

Action JT

The meeting ended at 20:50

The next meeting of Mayfield and Five Ashes Parish Council will be:

Venue: Mayfield Primary School

Date: Monday 14 July 2014

Time: 19:30 hours

.....Chairman's Signature

.....Date

Annex 1

Annex 1

MINUTE		DESCRIPTION	STATUS	
Actions from meeting 12C09				
PQT	Investigate cutting of Southmead verges <u>still</u> awaiting feedback from ESCC		JT	In hand
Actions from meeting C13MAY13				
18.5	Investigate cost of fox proof bins		JT	In hand
Actions from meeting 14OCT13				
16.1	Estimates to refurbish Mayfield Village sign		JT	In hand
Actions from meeting 10MAR14				
5.2	Determine locations of parking restriction signs & chase ESCC		JT	Closed
Actions from meeting 14APR14				
11.1	Car parking sign for King George V Field		JT	Open
14.2	Write to Tony Wakefield re JAG meetings		JT	In hand
14.3	Three quotes for fencing of Jubilee Woods (After installation of substation)		JT	On hold
Actions from meeting 12MAY14				

6.2	Request a representative for Mayfield Primary School	JT	Open
10.5	Request SLR meetings with East Sussex Highways	JT	In hand
17.2	Inform Sevenoaks Town Council of support for Business Rates redirection	JT	Closed
20.2	Investigate required access to Cat Bells	JT	Done
Actions from meeting 09JUN14			
7.5	Transfer Mayfield War Memorial funding to Unity Trust Bank	JT	Open
10.3	Contact Rotherfield PC to determine interest in BW92	JT	Open
10.4	Write to ESCC to open negotiations for costings of BW92	JT	Open
11.2	Inform owner of Cat Bells of Parish Council's decision	JT	Open
12.1-3	Arrange new grass cutting requirements	JT	Open
13.2	Contact WDC to reduce capacity of recycling centre	JT	Open
16.1	Provide contact details to Local Council Rural Sounding Board	JT	Open