

Minutes of the Meeting of

Mayfield and Five Ashes Parish Council Ordinary Meeting



Venue Mayfield Primary School

Date Monday 11 March 2013

Time 19:30

12C12

Adopted

Minutes

Attendance

Councillors:

| | |
|--------------------|--------------------|
| Jerry Watkiss | Present and Voting |
| Chris Lilly | Present and Voting |
| Robert Fitzsimmons | Present and Voting |
| Jayne Bramwell | Present and Voting |
| Warwick Child | Present and Voting |
| Jane Driscoll | Present and Voting |
| Ian Parker | Present and Voting |
| Graham Playfoot | Present and Voting |
| Deveda Redman | Present and Voting |
| Lloyd McLean | Present and Voting |

Also in attendance:

Cllr Brian Redman (WDC), Janna Todd (Parish Clerk)

Members of the public: Gavin Ross, Nic Voss and Diane Kirkness.

1. Public Questions

- 1.1. Diane Kirkness informed the Parish Council of her concerns surrounding the potential closure of the Youth Drop In and the need for the girls who attend to have an alternative facility made available to them.
- 1.2. Gavin Ross reported on what facilities were currently available locally to Youths and recognised a gap in the provision of Explorer Scouts and Venture Scouts for older children.
- 1.3. Nic Voss informed that COGS (youth clubs provided by Colkins Mill Church) offered two sessions on Friday Evenings, the first for children in years 7-9 and the second for youths in years 10+.
- 1.4. A Youth Club is provided at Heathfield Youth Centre with a drop in facility for older children
- 1.5. The Youth Drop in was discussed in more detail – see item 4.

2. Apologies for Absence:

Cllr Andrew Burnett, Cllr Monica Aitken, Cllr Elaine Wheeler, Cllr Rosemary Neal, Cllr Graham Wells (WDC), Cllr Bob Tidy (ESCC), Cllr Chris Dowling (ESCC), Cllr Jonica Fox (WDC).and Cllr Robert Standley (WDC), Matt Boyle (East Sussex Police).

3. Declarations of interests by members on agenda items

3.1. There were no declarations of interests.

4. Youth Drop In

4.1. The Youth Drop In was initiated as an additional facility to COGS.

4.2. Currently only girls attend with recent numbers ranging from 3 to 8 visiting. They do not stay for the duration of the session.

4.3. There has been insufficient feedback over the years on the types of problems the youths discuss and support that is offered or required.

4.4. The Finance and General Purposes Committee previously agreed that the current facility in operation was not economically viable and should come to an end at the earliest practical opportunity.

4.5. . A show of hands at this stage revealed that the majority 6-5 were in favour of the Drop In but realised it was not financially viable and to look at alternatives to running a facility for Youths as it did not want to see it close

4.6. Further discussion took place on the possibility of paying one leader with volunteer helpers and to reduce the length of opening hours.

4.7. It was agreed the current Leaders role at the Youth Drop In would cease at the earliest opportunity with the intention of running the facility with local volunteers. The attendees of the existing Youth Drop In will be provided with a list of alternative local facilities available for youths should it have to close.

4.8. It was decided to inform residents of the Parish Council plans for the Youth Drop In and to advertise the need for voluntary leaders in the Yellow Pages. **Action JT**

5. Chairman's Announcements

5.1. There were no announcements from the Chairman.

6. Minutes of the meeting of the Full Council held 11 February 2013 (12C11) previously circulated.

6.1. The minutes were passed and adopted by UNANIMOUS vote.

Matters arising from the minutes:

6.2. The landlords of the Carpenters Arms were un-ready to request access to Court Meadow and are investigating their liabilities surrounding the issue.

6.3. WDC informed Cllr Playfoot that a Planning Notice had been placed at the property but was not properly secured. Some letters to neighbouring properties had been missed (see 15.3). Future similar problems should be referred to Cllr Fox (WDC).

7. Reports from ESCC

7.1. There were no representatives for ESCC in attendance.

8. Report from Wealden District Council.

8.1. Cllr Redman informed that 60% of residents had requested a green waste bin from the District Council as part of the new joint waste scheme.

8.2. Project 'Streets Ahead'- a survey of High Street amenities in the district is in operation. It aims to produce a database of businesses, what they provide and to track future changes in our High Streets.

8.3. A list of High Street businesses in Mayfield will be forwarded to Cllr Redman.

Action IP

9. Finance Report.

- 9.1. The Finance Report was previously circulated.
- 9.2. The new signatories on the Barclays account have been authorised.
- 9.3. A few large invoices are anticipated towards the end of the financial year. Whether the desired end of year cash balance is achieved will be ascertained over the next two weeks.
- 9.4. A procedure is now in place to ensure that expenditure is authorised every two weeks and invoices paid typically within 16 days of receipt.

10. Minutes for adoption.

10.1. The following minutes were previously circulated:

- 12P16 & 12P17 - Planning Executive
- 12F09 – Finance and General Purposes Executive

10.2. The minutes were passed and adopted by UNANIMOUS vote.

Matters arising from the minutes:

10.3. (12P16/6.3) Cllrs were informed that no planning permission has been granted for floodlights at Sandalls Farm.

11. South Street Toilets Strategy

- 11.1. A local resident has agreed to take on the position to lock, unlock and clean the toilets for £3.5K per annum to take effect from 1 April 2013.
- 11.2. WDC have agreed to allow the toilets to remain open and maintain the contracts with the Mayfield businesses in their Toilet Community Scheme for the next financial year.
- 11.3. A meeting with WDC is planned for early summer 2013 to discuss the future of the toilets from April 2014.

12. Fletching Street Traffic Calming

- 12.1. The Finance and General Purposes Committee agreed that funds were currently unavailable to finance the £15k traffic calming scheme. There was some doubt that reducing the speed limit to 20mph would slow down the small proportion of traffic that does exceed the speed limit.
- 12.2. The availability of any funding from ESCC towards the scheme has not yet been confirmed. Any final decision will be made when Cllr Tidy reports on ESCC's conclusion to funding the scheme.
- 12.3. A suggestion was made for residents to park a vehicle outside Spring Rose Cottage to create a chicane to slow the traffic down.

13. Memorial Hall Car Park

- 13.1. A quote has been received to extend the Memorial Hall car park with a temporary surface for £15k which would provide an additional 40 car parking spaces. The area concerned is not currently used for recreational purposes.
- 13.2. It was hoped to fund this with the £8,375.00 currently allocated by the Parish Council towards a New Memorial Hall with the remainder met by Memorial Hall Management Committee funds.

13.3. The Memorial Hall Management Committee has informed that they were unable to commit to this funding and they wished the £8,375.00 to remain allocated towards a new Memorial Hall.

13.4. It was suggested that in the event of the construction of a new Memorial Hall, a temporary car park would be required while construction takes place.

13.5. A plan of the proposal for a car park extension will be drawn and made available in the Council Office. **Action JW**

13.6. Cllr Redman informed that car parking in Wealden is currently being reviewed and will make WDC aware of the proposal to extend the car park.

14. Wealden Road Safety Check Initiative

14.1. Despite a request in the Mayfield and Five Ashes Newsletter no replies have been received from residents on prioritising the road safety issues listed by Wealden Safer Roads Group

14.2. The Parish Council will request that Wealden Safer Roads Group prioritise all outstanding promises made to Five Ashes residents as part of the traffic calming scheme. **Action JT**

15. Annual Review

15.1. Rhys Jenner will be thanked for his hard work for the planning and fundraising towards the new skate park.

15.2. Residents will be advised of the current situation concerning the maintenance of fingerposts.

15.3. Councillors were requested to read the review recently circulated and pass any comments or alterations back to Cllr Watkiss.

16. Committee Reports

16.1. Nothing was reported from the Committees.

17. Reports from other representatives.

17.1. Nothing was reported from other representatives.

18. Clerk's Report.

18.1. The Clerk's Report was previously circulated.

18.2. There were no questions for the clerk.

19. Other items of information and next agenda items

19.1. The Parish Council was informed that £200 per year is requested for maintenance by some councils when a memorial bench is provided.

Due to the severe weather conditions on the night, items 16 -19 were omitted from general discussion and the meeting closed prematurely at 21:05

The next meeting of the Mayfield and Five Ashes Parish Council will be:

Venue: Five Ashes Village Hall

Date: Monday 8 April 2013

Time: 19:30 hours

Annex 1

| MINUTE | DESCRIPTION | STATUS |
|-----------------------------------|---|-----------|
| Actions from meeting 12C07 | | |
| 12.1.3 | Monthly job list to be prepared e.g. Court Meadow drainage clearance | In hand |
| Actions from meeting 12C09 | | |
| PQT | Investigate cost of cutting Southmead verges- awaiting feedback from ESCC | JT Open |
| Actions from meeting 12C10 | | |
| 5.3 | Write to ESCC re: unfinished markings in Five Ashes RF & C Dowling dealing | In Hand |
| 13.4 | Draw up wish list for newsletter | JB Open |
| 13.5 | Draw up list of works for ESCC village gangs | JT Open |
| Actions from meeting 12C11 | | |
| 11.2 | Payment for Jason's handrail – 2 letters sent & 1 verbal request | JT Closed |
| 13.3 | Develop information pack of youth groups List provided | IP Closed |
| 13.5 | Invite Nic Voss & Gavin Ross to review progress | JT Closed |
| 16.2.2 | Request St Leonards Girls to not use South Street Car Park | JD Closed |
| 18.1 | Inform Cllr Redman of PC decision on South Street car park. | JT Closed |
| Actions from meeting 12C12 | | |
| 4.8 | Inform residents of plan for Youth Drop In and request volunteers | JT Open |
| 8.2 | List of High Street Businesses to be forwarded to Cllr Redman | IP Open |
| 13.5 | Draw plan of Memorial Hall car park extension | JW Open |
| 14.2 | Inform Wealden Safer Roads Group of road safety prioritisation | JT Open |